



MINUTES
Board of City Commissioners
December 28, 2021 | 6:00 pm CT
City Hall & GoToMeeting | Williston, North Dakota

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Howard Klug

COMMISSIONERS ABSENT: Deanette Piesik

OTHERS PRESENT: Kent Jarcik, Jarek Wigness, Shawn Wenko, Amy Krueger, Chief Clark, Rodney Dickerson, Anthony Dudas, David Tuan, Rachel Laqua, Mark Schneider, Andrea Placher, Kenny Bergstrom, David Juma, Chery Pierzina, Hercules Cummings, Caitlin Pallai, Arthur Crumb, Taylor Olson

Changes to Agenda: 8B4 remove, 8H1 table until January 11

Mayor Klug presented a quorum.

Motion by Commissioner Bekkedahl, Seconded by Commissioner Cymbaluk to approve this agenda as corrected or changed.

UNANIMOUS BY VOICE VOTE

Motion by Cymbaluk, Seconded by Brostuen, to approve the consent agenda for December 28, 2021, as presented.

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting – December 14, 2021
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills – December 10-22, 2021

Checks Between 12/10/21 - 12/22/21

Check #	Payee	Amount	Date
EPAY	IAFF LOCAL 3734	\$975.00	12/17/21
EPAY	MICHIGAN CHILD SUPPORT	\$104.75	12/17/21
EPAY	MINNESOTA CHILD SUPPORT	\$320.71	12/17/21
EPAY	NORTH DAKOTA CHILD SUPPORT	\$3,012.39	12/17/21
EPAY	PENNSYLVANIA CHILD SUPPORT	\$505.00	12/17/21
EPAY	WASHINGTON CHILD SUPPORT	\$393.00	12/17/21
EPAY	NORTH CAROLINA CHILD SUPPORT EFT	\$355.00	12/17/21
EPAY	OR CHILD SUPPORT PROGRAM	\$276.92	12/17/21
10978	AMERICAN FAMILY LIFE ASSURANCE CO	\$894.68	12/17/21
10979	AVESIS	\$2,337.16	12/17/21

10980	ND STATE TAX COMMISSIONER	\$370.80	12/17/21
10981	DISCOVERY BENEFITS	\$2,668.97	12/17/21
10982	MEDICO LIFE AND HEALTH INSURANCE CO	\$1,148.35	12/17/21
10983	USABLE	\$37.24	12/17/21
10984	UNITED STATES TREASURY	\$440.00	12/17/21
10985	CITY OF WILLISTON - TUITION REPAYMENT	\$89.58	12/17/21
10976	ODEGARD RICHARD	\$2,542.84	12/17/21
10977	DAGENAIS JOSHUA	\$1,695.54	12/17/21
1144	FARSTVEET TANNER	\$101.57	12/17/21
1145	FLESNESS BRETT	\$114.99	12/17/21
1146	FORSBERG JORY	\$101.57	12/17/21
1147	HAGGERTY ALEXIS	\$101.56	12/17/21
1148	HALL WALTER	\$62.76	12/17/21
1149	LICCIARDI MICHAEL	\$107.82	12/17/21
1150	OLSON JEFFREY	\$69.54	12/17/21
1151	PELZL JUSTIN	\$115.00	12/17/21
1152	VANGRINSVEN THEODORE	\$101.57	12/17/21
1153	VANWINKLE ROBERT	\$101.57	12/17/21
1154	WOLD TYLER	\$99.03	12/17/21
1155	IWEN TYLER	\$101.57	12/17/21
522698	NELSON ALYSSA	\$1,545.94	12/17/21
522699	ELICO BARBARA	\$1,832.82	12/17/21
522700	PALLAI CAITLIN	\$1,916.56	12/17/21
522701	PIERZINA CHERYL	\$3,265.23	12/17/21
522702	BROSTUEN CHRISTOPHER	\$766.02	12/17/21
522703	TUAN DAVID	\$4,426.43	12/17/21
522704	KLUG HOWARD	\$1,168.42	12/17/21
522705	BEAN JOSILYN	\$2,852.99	12/17/21
522706	BERGSTROM KENNETH	\$3,428.51	12/17/21
522707	DIXON KRISTIN	\$2,130.87	12/17/21
522708	MERRITT MIRANDA	\$1,476.03	12/17/21
522709	MASTERS PEGGY	\$1,966.79	12/17/21
522710	BURT ANDREW	\$1,656.24	12/17/21
522711	DUDAS ANTHONY	\$3,495.51	12/17/21
522712	BARRY AUSTIN	\$1,761.75	12/17/21
522713	ZAYAS-SANTIAGO BRIAN	\$2,287.70	12/17/21
522714	ATKINS CAMERON	\$1,697.43	12/17/21
522715	WALKER DAMON	\$1,660.20	12/17/21
522716	REIFSTECK DEVIN	\$2,175.45	12/17/21
522717	MILLER JR DON	\$1,936.73	12/17/21
522718	MARSHALL GLENN	\$2,123.56	12/17/21
522719	BOYKIN KENNETH	\$2,307.59	12/17/21
522720	SPROUSE MICHAEL	\$1,915.37	12/17/21
522721	HANSON ROBERT S.	\$2,039.37	12/17/21
522722	O'REAR RYAN	\$3,397.25	12/17/21
522723	FEENEY SARAH	\$1,773.54	12/17/21
522724	WELLMAN STEPHANIE	\$1,563.89	12/17/21
522725	HARP TERRY	\$1,912.83	12/17/21
522726	WELLMAN TRAVIS	\$2,441.19	12/17/21
522727	RATZAK WAYNE	\$1,906.81	12/17/21

522728	WADE CARLI	\$2,014.28	12/17/21
522729	AMBROSINI MADISON	\$1,801.36	12/17/21
522730	HANSON BRENT	\$2,663.17	12/17/21
522731	SHAI ELGENE	\$1,627.92	12/17/21
522732	PELZL AMBER	\$1,664.81	12/17/21
522733	JIMENEZ YULISSA	\$1,834.39	12/17/21
522734	KRUEGER AMY	\$2,835.32	12/17/21
522735	STRIETZEL JENNIFER	\$2,036.82	12/17/21
522736	HAVSKJOLD KATHY	\$288.87	12/17/21
522737	GONZALES MORGAN	\$1,567.81	12/17/21
522738	RAMEY SABRINA	\$2,483.13	12/17/21
522739	KALMIK VIVIAN	\$468.01	12/17/21
522740	SASSER DAVID	\$2,079.24	12/17/21
522741	STIEG ERIN	\$1,521.31	12/17/21
522742	COLLINS EVAN	\$1,335.89	12/17/21
522743	ROBINSON KARA	\$1,482.67	12/17/21
522744	ABERLE KELLY	\$1,984.49	12/17/21
522745	SOTO KELLY	\$1,521.32	12/17/21
522746	JARCIK KENT	\$2,928.49	12/17/21
522747	HAMRICK LESLIE	\$1,501.18	12/17/21
522748	SCHNEIDER MARK	\$3,635.98	12/17/21
522749	LAQUA RACHEL	\$2,538.26	12/17/21
522750	PETERS RAQUEL	\$1,162.84	12/17/21
522751	FREEMAN THOMAS	\$2,044.64	12/17/21
522752	TOWNSLEY WILLIAM	\$2,017.50	12/17/21
522753	KVANDE ANN	\$1,955.26	12/17/21
522754	PETERSON BARBARA	\$1,988.91	12/17/21
522755	SCHMIDT BRENDA	\$1,679.01	12/17/21
522756	COX DEVYN	\$822.33	12/17/21
522757	WENKO SHAWN	\$3,593.33	12/17/21
522758	JUMA DAVID	\$4,035.03	12/17/21
522759	WIGNESS JAREK	\$2,560.27	12/17/21
522760	HOULE JASON	\$2,124.23	12/17/21
522761	CONZ JESSICA	\$2,045.07	12/17/21
522762	ELBERT MATTHEW	\$2,181.15	12/17/21
522763	WERKMEISTER MICHEAL	\$1,425.76	12/17/21
522764	ANDRE PEDAR	\$2,194.31	12/17/21
522765	HANSON ROBERT E.	\$507.49	12/17/21
522766	WIEDRICH WAYNE	\$3,513.27	12/17/21
522767	POWERS KEVIN	\$3,173.95	12/17/21
522768	OLSON PRESTON	\$1,659.71	12/17/21
522769	BROE STEVEN	\$1,450.38	12/17/21
522770	KINCAID TONY	\$1,140.28	12/17/21
522771	KLEPPEN TRAVIS	\$1,643.46	12/17/21
522772	CRAWFORD AMELIA	\$1,923.09	12/17/21
522773	HODNEFIELD BONNIE	\$1,829.49	12/17/21
522774	KUKUK CAITLIN	\$1,829.97	12/17/21
522775	CUMMINGS HERCULES	\$3,846.16	12/17/21
522776	LARSON KAREN	\$1,950.30	12/17/21
522777	KINSELLA SHERRY	\$1,545.19	12/17/21

522778	CREED TERRI	\$1,905.12	12/17/21
522779	ATOR THOMAS	\$2,237.49	12/17/21
522780	PELHAM TINA	\$1,709.92	12/17/21
522781	MARTONI ANDRE	\$2,014.92	12/17/21
522782	ARENDS ARIC	\$1,917.41	12/17/21
522783	ALVARADO GAVILANES BIANCA	\$2,270.76	12/17/21
522784	AUTTELET BRADLEY	\$2,017.28	12/17/21
522785	MINTON BRIAN	\$2,525.69	12/17/21
522786	HEHR BRITTA	\$521.88	12/17/21
522787	STORM-ANDERSON BRITTANY	\$3,253.95	12/17/21
522788	MANN CALLEY	\$2,003.64	12/17/21
522789	LIMERICK CAROLYN	\$2,667.29	12/17/21
522790	RIEGER CASEY	\$1,702.95	12/17/21
522791	DICK CHRIS	\$2,219.72	12/17/21
522792	OLSON CHRISTIAN	\$4,058.09	12/17/21
522793	MAHONEY CHRISTOPHER	\$2,352.34	12/17/21
522794	BATES CLINTON	\$3,344.37	12/17/21
522795	GUTKNECHT COLTON	\$1,821.27	12/17/21
522796	JOHNSON COREY	\$2,696.21	12/17/21
522797	MOEN CRAIG	\$3,247.39	12/17/21
522798	RATKELIS CULLEN	\$1,863.31	12/17/21
522799	FLATHERS DANIEL	\$3,102.59	12/17/21
522800	THEETGE EARNEST	\$2,320.17	12/17/21
522801	AVERETT EMERY	\$1,784.10	12/17/21
522802	MYERS ERICA	\$1,839.98	12/17/21
522803	MALVAR FERNANDO	\$2,574.72	12/17/21
522804	SCAIFE FLETCHER	\$2,521.12	12/17/21
522805	FLESNESS GARRET	\$1,776.70	12/17/21
522806	STEVENS GARRETT	\$2,303.58	12/17/21
522807	GUTLOVICS GRACE	\$2,533.15	12/17/21
522808	NISKANEN GRANT	\$2,122.86	12/17/21
522809	ABDUL JABBAR HASAN	\$2,219.58	12/17/21
522810	VOSS HUNTER	\$1,487.56	12/17/21
522811	BYMAN JAKE	\$2,321.08	12/17/21
522812	MACKLEY JARED	\$1,660.31	12/17/21
522813	MONTGOMERY JARED	\$1,881.49	12/17/21
522814	LEWIS JASON	\$2,640.14	12/17/21
522815	KNAPKEWICZ JEREMY	\$2,479.34	12/17/21
522816	GILLIES JESSICA	\$2,497.19	12/17/21
522817	SERRATO JOSE	\$1,788.59	12/17/21
522818	LARSON JOSHUA	\$2,865.21	12/17/21
522819	MONSALVE WAGNER JUAN	\$1,409.72	12/17/21
522820	CHAMPION JUSTIN	\$5,628.77	12/17/21
522821	BARLOW KARALEE	\$1,487.14	12/17/21
522822	ATTEBERRY KAY	\$2,692.91	12/17/21
522823	SCHWAB KEEGAN	\$2,264.93	12/17/21
522824	BEGGS KELLEE	\$1,912.28	12/17/21
522825	STARKS KELVIN	\$2,494.40	12/17/21
522826	SAVELA KIRSTI	\$1,416.45	12/17/21
522827	CLARK MATTHEW	\$3,920.56	12/17/21

522828	PAZANIN MATTHEW	\$1,361.86	12/17/21
522829	BYMAN MITCHELL	\$3,703.06	12/17/21
522830	EBERLE NATHAN	\$1,764.28	12/17/21
522831	PRIEGO NICHOLAS	\$1,082.11	12/17/21
522832	MONZON PAUL	\$711.77	12/17/21
522833	CRAIN PRISCILLA	\$1,519.31	12/17/21
522834	KARVONEN RACHEL	\$2,579.97	12/17/21
522835	ECKART RILEY	\$3,058.56	12/17/21
522836	BENTH ROBERT	\$3,130.45	12/17/21
522837	WOLD RUSSELL	\$2,752.51	12/17/21
522838	MILLER RYAN	\$3,357.12	12/17/21
522839	EDMONDSON RYAN	\$3,276.50	12/17/21
522840	HAZZARD SAMANTHA	\$1,908.55	12/17/21
522841	DOUGLAS SHERIDAN	\$507.59	12/17/21
522842	CLARK STEPHEN	\$2,772.83	12/17/21
522843	BOSLEY TAYLOR	\$1,952.13	12/17/21
522844	HARTLEY THOMAS	\$4,156.51	12/17/21
522845	KERZMANN TRACY	\$1,804.82	12/17/21
522846	SHAY TRAVIS	\$2,045.34	12/17/21
522847	LADUE TRISHA	\$1,827.95	12/17/21
522848	GAMMELL WADE	\$4,122.08	12/17/21
522849	GUTLOVICS WILLIAM	\$1,492.81	12/17/21
522850	MOEN WYATT	\$2,007.62	12/17/21
522851	D'ANGELO BRENDA	\$1,488.84	12/17/21
522852	MENO CHARLES	\$2,026.06	12/17/21
522853	KNAPKEWICZ JILL	\$2,637.33	12/17/21
522854	CRISMAN JULIA	\$1,706.96	12/17/21
522855	JOHNSON BRUCE	\$1,930.71	12/17/21
522856	BREDWICK KYLE	\$2,176.84	12/17/21
522857	MICHAEL TAYLAR	\$1,582.30	12/17/21
522858	HEINEY DAVID	\$1,398.07	12/17/21
522859	POIRRIER JAMES	\$1,678.87	12/17/21
522860	HATTER JULIE	\$2,617.86	12/17/21
522861	NEHRING LESLIE	\$1,434.15	12/17/21
522862	HARBRON MICHAEL	\$1,495.25	12/17/21
522863	BICE SHAWN	\$1,398.44	12/17/21
522864	HENRIE TRISTA	\$2,136.00	12/17/21
522865	PLACHER ANDREA	\$2,585.60	12/17/21
522866	BECK ETHAN	\$422.92	12/17/21
522867	LAIL JEFFREY	\$1,335.34	12/17/21
522868	HELL KAYLA	\$1,213.53	12/17/21
522869	CRUSCH KELLY	\$319.57	12/17/21
522870	WEBB LISA	\$1,189.83	12/17/21
522871	BELL MARILYN	\$819.02	12/17/21
522872	HELL MICHAEL	\$704.07	12/17/21
522873	COTE MORGAN	\$1,212.86	12/17/21
522874	ZENT SAWYER	\$1,037.73	12/17/21
522875	LEE TORI	\$1,255.48	12/17/21
522876	OLAF WANDA	\$1,070.05	12/17/21
522877	MELBERG ZOEY	\$142.56	12/17/21

522878	MELBY DENISE	\$1,116.12	12/17/21
522879	MONZON JACQUELINE	\$2,307.36	12/17/21
522880	ZANDER JANET	\$4,034.64	12/17/21
522881	STAHOWIAK KATHLEEN	\$2,169.86	12/17/21
522882	OWENS KENNETH	\$383.50	12/17/21
522883	WEIGEL SARAH	\$2,178.00	12/17/21
522884	HAGEN DIANE	\$693.56	12/17/21
522885	CLARK ALEXIUS	\$2,096.65	12/17/21
522886	PRENTICE AMANDA	\$2,157.10	12/17/21
522887	KOEHN AMBER	\$2,069.43	12/17/21
522888	JOHNSON AMY	\$1,651.96	12/17/21
522889	MANN ANTHONY	\$2,439.93	12/17/21
522890	CELANDER ASHLEY	\$2,542.54	12/17/21
522891	VERESPE BENJAMIN	\$2,211.71	12/17/21
522892	WILLIAMS BENJAMIN	\$1,896.28	12/17/21
522893	BALOGH BRANDON	\$1,950.93	12/17/21
522894	NORSTEN BRYSON	\$1,928.02	12/17/21
522895	COLLINS CADEN	\$1,909.23	12/17/21
522896	STELLMACHER CALLI	\$1,825.13	12/17/21
522897	LARSON CATHERINE	\$2,051.52	12/17/21
522898	KUHLMANN CHARLES	\$1,972.14	12/17/21
522899	SPITZ CHASE	\$2,185.38	12/17/21
522900	COOK CHRISTOPHER	\$2,140.79	12/17/21
522901	MILLER CODY	\$2,073.69	12/17/21
522902	SCHAUBEL CRYSTAL	\$1,615.10	12/17/21
522903	DERY DANIEL	\$2,777.66	12/17/21
522904	HENDRICKS DANIELLE	\$2,403.30	12/17/21
522905	PETERSON DAVID	\$3,228.67	12/17/21
522906	SCHIPFERLING DEREK	\$2,696.18	12/17/21
522907	SAID DERRICK	\$2,431.83	12/17/21
522908	CELANDER DUSTIN	\$3,250.40	12/17/21
522909	CELVA ELENA	\$1,988.94	12/17/21
522910	KEYES ERIC	\$2,547.29	12/17/21
522911	DAVIS ERICA	\$2,032.31	12/17/21
522912	JOHNSON EVAN	\$2,410.53	12/17/21
522913	NORSTEN GARRETT	\$2,692.40	12/17/21
522914	OSTER GREGORY	\$2,055.49	12/17/21
522915	FISHER HANNAH	\$2,027.95	12/17/21
522916	COOK HEATHER	\$2,238.41	12/17/21
522917	BENZEN HUGH	\$3,614.61	12/17/21
522918	KOEHN JACOB	\$2,694.74	12/17/21
522919	HENDRICKS JACOB	\$2,221.70	12/17/21
522920	DIXON JAMES	\$2,373.78	12/17/21
522921	BARTEN JASON	\$2,339.65	12/17/21
522922	JONAS JASON	\$2,400.49	12/17/21
522923	LACHNER JEREMIAH	\$2,660.56	12/17/21
522924	WEICHT JESSE	\$2,342.36	12/17/21
522925	HOLTER JONATHAN	\$2,547.82	12/17/21
522926	PATTON JORDAN	\$2,862.86	12/17/21
522927	HILGART JOSHUA	\$2,850.38	12/17/21

522928	MAHLUM JOSHUA	\$2,071.86	12/17/21
522929	PRENTICE KENNETH	\$2,653.95	12/17/21
522930	CRAFT KEVIN	\$1,555.62	12/17/21
522931	RAVASKA KRISTIINA	\$2,387.33	12/17/21
522932	GRANBOIS LINDA	\$1,782.54	12/17/21
522933	BRINKMAN LUCAS	\$2,358.87	12/17/21
522934	OLSON LUKE	\$3,167.25	12/17/21
522935	BARTLETT MARIAH	\$2,179.94	12/17/21
522936	ISENHOWER JR MICHAEL	\$2,509.71	12/17/21
522937	WILSON MICHAEL	\$3,031.00	12/17/21
522938	ANTONSON MICHELLE	\$1,648.00	12/17/21
522939	BABIC MOMCILO	\$2,629.01	12/17/21
522940	NELSON NICHOLAS	\$2,177.08	12/17/21
522941	SATERMO NICHOLAS	\$2,269.04	12/17/21
522942	RINTAMAKI NICK	\$2,269.06	12/17/21
522943	ROBERTS NICOLE	\$654.23	12/17/21
522944	HAUGENOE RANDY	\$2,154.76	12/17/21
522945	HARRAH ROBERT	\$2,329.07	12/17/21
522946	CUMMINGS ROBERT	\$2,297.25	12/17/21
522947	DICKERSON RODNEY	\$3,129.45	12/17/21
522948	HORSWILL ROWAN	\$1,961.02	12/17/21
522949	AIDE SAM	\$2,325.99	12/17/21
522950	VALDEZ SAMUEL	\$2,156.83	12/17/21
522951	ARMSTRONG STEVEN	\$3,280.18	12/17/21
522952	GUTKNECHT STEVEN	\$3,195.94	12/17/21
522953	GRANGER TANNER	\$2,200.30	12/17/21
522954	HRONEK TANNER	\$2,118.21	12/17/21
522955	LAWHEAD TRAVIS	\$2,484.28	12/17/21
522956	MARTINSON TRAVIS	\$2,923.56	12/17/21
522957	FRYE WRANGLER	\$2,292.05	12/17/21
522958	PIERCE IAN	\$2,054.51	12/17/21
522959	WEIGEL IAN	\$3,556.75	12/17/21
522960	ENGEN JAMES	\$3,173.70	12/17/21
522961	FINNICUM JOSHUA	\$2,792.39	12/17/21
522962	TRAHAN KENNETH	\$2,047.62	12/17/21
522963	IMBACHI KEVIN	\$1,888.09	12/17/21
522964	LUTHER LESLIE	\$1,547.00	12/17/21
522965	MOHR MARC	\$3,280.92	12/17/21
522966	BENTLE MILES	\$1,653.76	12/17/21
522967	MARSHALL NICHOLAS	\$1,956.74	12/17/21
522968	ODEGARD TREVOR	\$2,611.79	12/17/21
522969	OSTER TROY	\$2,249.91	12/17/21
522970	EVANS WILLIAM	\$2,077.45	12/17/21
522971	OSTER ZACKERY	\$1,802.76	12/17/21
522972	WILLIAMS BRET	\$2,798.79	12/17/21
522973	HOVDEN AERRIK	\$1,369.76	12/17/21
522974	CRUMB ARTHUR	\$2,640.95	12/17/21
522975	STORY BRYCE	\$1,341.33	12/17/21
522976	GERGEN DANNY	\$2,166.22	12/17/21
522977	SMITHBERG DAVID	\$1,574.47	12/17/21

522978	MCKINZIE DEREK	\$1,504.52	12/17/21
522979	HAGA JR JAMES	\$1,684.14	12/17/21
522980	COTTAM JASON	\$1,570.54	12/17/21
522981	LADUCER JEFFREY	\$1,626.72	12/17/21
522982	MEADE JESSICA	\$1,707.70	12/17/21
522983	MONSON JOSEPH	\$1,675.05	12/17/21
522984	HICKS KELLY	\$1,243.44	12/17/21
522985	JOHNSON KENNETH	\$1,520.89	12/17/21
522986	WALKER KIMBERLY	\$1,688.79	12/17/21
522987	HIATT LONNY	\$1,538.85	12/17/21
522988	LAMOREUX MONICA	\$1,432.85	12/17/21
522989	COLLIE RENA	\$1,531.76	12/17/21
522990	OLSON REX	\$1,811.78	12/17/21
522991	POPE THAYNE	\$1,568.75	12/17/21
522992	SMITH TYRELL	\$1,704.37	12/17/21
522993	HENDRICKSON VERNON	\$2,204.81	12/17/21
522994	SOISETH BRANDON	\$1,739.25	12/17/21
522995	BRUINEKOOL MARK	\$1,726.41	12/17/21
522996	VONDAL MARK	\$1,507.00	12/17/21
522997	SIMPSON MICHAEL	\$2,202.90	12/17/21
522998	BACCAY EMMANUEL	\$1,464.76	12/17/21
522999	HEENAN GORDON	\$1,861.66	12/17/21
523000	JASTRZEBSKI JOHN	\$1,522.45	12/17/21
523001	CHRISTENSEN LES	\$3,314.86	12/17/21
523002	WALTER LES	\$2,629.30	12/17/21
523003	SMITH ZACHARY	\$2,469.41	12/17/21
523004	SONDROL CHRISTOPHER	\$3,107.50	12/17/21
523005	SKABO KENT	\$2,245.19	12/17/21
523006	MOHR JAKOB	\$1,475.17	12/17/21
523007	HENRIE SKYLER	\$2,607.62	12/17/21
523008	ESTRADA AMANDA	\$1,675.69	12/17/21
523009	KEYES CAITLIN	\$1,877.05	12/17/21
523010	COOK CHASE	\$1,736.67	12/17/21
523011	WHITE CINDY	\$1,717.06	12/17/21
523012	AVILA DALIAGERY	\$1,969.23	12/17/21
523013	HARRISON ELIZABETH	\$1,591.99	12/17/21
523014	DREWELOW HEATHER	\$1,640.23	12/17/21
523015	COLLINS JASMINE	\$1,829.74	12/17/21
523016	MOELLENKAMP KELLY	\$1,831.59	12/17/21
523017	THOMPSON KRISTINE	\$1,535.86	12/17/21
523018	WOLTJER LAURA	\$1,805.35	12/17/21
523019	DANCER LIBERTY	\$1,639.12	12/17/21
523020	FARMER MADISON	\$1,671.99	12/17/21
523021	PORTWINE MEGAN	\$1,714.97	12/17/21
523022	WILLIAMS MELISSA	\$1,642.53	12/17/21
523023	BAILEY REBECCA	\$1,595.77	12/17/21
523024	BOONE SUMMER	\$2,796.86	12/17/21
523025	JOHNSON TIFFANY	\$1,701.25	12/17/21
523026	HAGEN TIMOTHY	\$3,642.33	12/17/21
523027	TORRES ABRAHAM	\$481.84	12/17/21

523028	HOFFMAN BRANDON	\$440.41	12/17/21
523029	STEVENS BRENDEN	\$511.54	12/17/21
523030	STEVENS DARWIN	\$32.32	12/17/21
523031	BOOTH DEREK	\$32.32	12/17/21
523032	HURLEY ETHAN	\$216.95	12/17/21
523033	LAQUA JAMES	\$365.43	12/17/21
523034	FOUST JOSHUA	\$110.82	12/17/21
523035	LEONARDI KARINDA	\$96.97	12/17/21
523036	KUKUK KENNY	\$456.77	12/17/21
523037	O'NEILL LEONARD	\$129.29	12/17/21
523038	HANCOCK LEVI	\$64.64	12/17/21
523039	LORDEMANN LYLE	\$161.61	12/17/21
523040	EKBLAD MATHEW	\$650.63	12/17/21
523041	FLATEN MATTHEW	\$32.32	12/17/21
523042	WALTERS MICHAEL	\$795.77	12/17/21
523043	SLUDER MILTON	\$212.83	12/17/21
523044	RIELY PAUL	\$318.61	12/17/21
523045	JOHNSON REECE	\$193.93	12/17/21
523046	LEE RYAN	\$487.49	12/17/21
523047	HESER TYLER	\$323.22	12/17/21
523048	CARLSTAD TYLER	\$142.83	12/17/21
523049	BERGERON BEAU	\$2,486.84	12/17/21
523050	SANDBERG BRANDON	\$1,975.60	12/17/21
523051	ENGEN CHASE	\$2,040.15	12/17/21
523052	CLARYS CURTIS	\$2,366.54	12/17/21
523053	VASSEN SCOTT	\$2,671.50	12/17/21
523054	YOUNG BRIAN	\$2,299.65	12/17/21
523055	MOTTL GINA	\$3,386.23	12/17/21
523056	TRAORE KADIDIA	\$1,523.65	12/17/21
523057	BROOME KELSY	\$2,268.48	12/17/21
523058	LEWIS PORTER	\$1,615.84	12/17/21
523059	OLSON ALDON	\$1,489.63	12/17/21
523060	KAISER-LEE AMANDA	\$1,966.16	12/17/21
523061	JOHNSON BENARD	\$1,425.21	12/17/21
523062	LEWIS EVAN	\$1,091.30	12/17/21
523063	VASSEN GREGORY	\$1,342.52	12/17/21
523064	JELLISON JANAH	\$1,514.67	12/17/21
523065	BRYSON JEFFREY	\$2,419.82	12/17/21
523066	JOHNSTON LACEY	\$2,178.70	12/17/21
523067	KERSTING MITCHELL	\$2,085.18	12/17/21
523068	DHINAA MORKATAA	\$1,934.57	12/17/21
523069	SKURDAL ROBERT	\$1,481.99	12/17/21
523070	KVERNUM SCOTT	\$1,397.56	12/17/21
523071	SCHWENDEMAN WILLIAM	\$2,032.08	12/17/21
523072	FARSTVEET TANNER	\$2,528.66	12/17/21
523073	FLESNESS BRETT	\$2,492.98	12/17/21
523074	FORSBERG JORY	\$1,927.19	12/17/21
523075	HAGGERTY ALEXIS	\$2,581.13	12/17/21
523076	HALL WALTER	\$2,777.08	12/17/21
523077	LICCIARDI MICHAEL	\$2,042.60	12/17/21

523078	OLSON JEFFREY	\$2,191.16	12/17/21
523079	PELZL JUSTIN	\$2,027.90	12/17/21
523080	VANGRINSVEN THEODORE	\$1,892.22	12/17/21
523081	VANWINKLE ROBERT	\$2,336.43	12/17/21
523082	WOLD TYLER	\$1,926.27	12/17/21
523083	IWEN TYLER	\$1,932.03	12/17/21
1736	OLSON'S PRO FINISH CONSTRUCTION	\$21,271.00	12/15/21
116462	JORDAN PATTON	\$25.00	12/14/21
116463	SETH MOEN	\$270.00	12/14/21
116464	CLERK OF DISTRICT COURT	\$400.00	12/14/21
116465	CLERK OF DISTRICT COURT	\$800.00	12/14/21
116466	WILLISTON POLICE DEPARTMENT	\$716.85	12/14/21
116467	CRYSTAL ANDREWS	\$3,000.00	12/14/21
116468	MANUEL AGUILUZ-RIVAS	\$1,023.60	12/14/21
116469	CLERK OF DISTRICT COURT	\$800.00	12/14/21
116470	VECTOR CONTROL DIST #1	\$61,855.70	12/14/21
116471	ND POST BOARD	\$45.00	12/15/21
116472	ND POST BOARD	\$25.00	12/15/21
116473	OTIS ELEVATOR COMPANY	\$2,188.08	12/16/21
116474	CLERK OF DISTRICT COURT	\$800.00	12/16/21
116475	DANIEL DUSTIN	\$400.00	12/16/21
116476	LISA DOCKHAM	\$50.00	12/16/21
116477	FIRST STATE BANK	\$755.84	12/17/21
116478	COUNTRY CARE DAYCARE	\$900.00	12/17/21
116479	BUMBLEBEE ACADEMY	\$5,000.00	12/17/21
116480	GOOD VIBES LLC	\$5,000.00	12/17/21
116481	TANNY THAI CUISINE	\$5,000.00	12/17/21
116482	I. KEATING INC	\$729.93	12/20/21
116483	JOE'S DIGGING SERVICE INC	\$6,700.00	12/20/21
116484	BANK OF NORTH DAKOTA	\$14,476.30	12/20/21
116485	CLERK OF DISTRICT COURT	\$400.00	12/20/21
116486	CLERK OF DISTRICT COURT	\$400.00	12/20/21
116487	CLERK OF DISTRICT COURT	\$400.00	12/20/21
116488	AARON STOLP	\$25.00	12/20/21
116489	ROBERT VAN WINKLE	\$25.00	12/20/21
116490	MATTHEW CLARK	\$200.00	12/21/21
116491	ATLANTIC SIGNAL, LLC	\$19,012.00	12/21/21
116492	STEPHEN CLARK	\$225.00	12/21/21
116493	WAYNE ANDERSON	\$1,500.00	12/21/21
116494	WILLISTON PARK DISTRICT	\$686,068.14	12/22/21
116495	AMB	\$9,144.25	12/22/21
116496	3 FORKS SERVICES	\$16,720.00	12/22/21
116497	ACE HARDWARE & FLOORING	\$632.31	12/22/21
116498	ACME TOOLS	\$549.71	12/22/21
116499	ALEXIS HAGGERTY	\$50.00	12/22/21
116500	ALL SEASONS SPORT ABOUT, INC	\$156.00	12/22/21
116501	ALLSTATE PETERBILT GROUP	\$2,245.04	12/22/21
116502	AMERICAN WELDING & GAS	\$6,353.98	12/22/21
116503	ANTHONY DUDAS	\$1,752.73	12/22/21
116504	ARAMARK UNIFORM SERVICES	\$2,115.41	12/22/21

116505	AT&T CORP	\$118.69	12/22/21
116506	AT&T MOBILITY	\$168.42	12/22/21
116507	AXON ENTERPRISE, INC.	\$355.30	12/22/21
116508	BADLANDS STEEL, INC	\$171.92	12/22/21
116509	BALCO UNIFORM CO., INC.	\$1,525.03	12/22/21
116510	BASIN PRINTERS, INC.	\$791.00	12/22/21
116511	BLACKBURN MFG. CO.	\$854.43	12/22/21
116512	BORDER STATES INDUSTRIES, INC	\$1,628.34	12/22/21
116513	BORDER STEEL	\$53.44	12/22/21
116514	BOSS OFFICE PRODUCTS	\$1,327.60	12/22/21
116515	BURNS & MCDONNELL ENGINEERING CO,	\$48,721.77	12/22/21
116516	C & D WATER SERVICES	\$75.50	12/22/21
116517	CAPITAL ONE COMMERCIAL	\$114.56	12/22/21
116518	CARQUEST	\$161.71	12/22/21
116519	CASH WISE FOODS	\$88.52	12/22/21
116520	CDW GOVERNMENT	\$502.70	12/22/21
116521	CED-CONSOLIDATED ELECTRICAL DISTR	\$308.52	12/22/21
116522	CERTIFIED LABORATORIES	\$4,600.00	12/22/21
116523	CHAMLEY PIPE & SALVAGE	\$39,741.20	12/22/21
116524	CHANEY'S CAR & TRUCK REPAIR	\$125.00	12/22/21
116525	CHASE ENGEN	\$10.00	12/22/21
116526	CHI ST ALEXIUS HEALTH WILLISTON	\$260.00	12/22/21
116527	CHI ST ALEXIUS OCCUPATIONAL CLINI	\$4,330.00	12/22/21
116528	CITY OF WILLISTON	\$1,094.85	12/22/21
116529	COCA-COLA OF WILLISTON	\$80.00	12/22/21
116530	COPRO GARAGE DOORS	\$604.00	12/22/21
116531	DACOTAH PAPER CO.	\$226.26	12/22/21
116532	DAKOTA DIESEL	\$1,211.22	12/22/21
116533	DAKOTA FIRE EXTINGUISHERS	\$5,534.99	12/22/21
116534	DAKOTA PRINTS	\$75.00	12/22/21
116535	DALIAGERY AVILA	\$1,008.43	12/22/21
116536	DAN'S TIRE SERVICE	\$2,560.48	12/22/21
116537	DEGENSTEIN'S AUTO PLUS	\$1,125.00	12/22/21
116538	DELL MARKETING L.P.	\$159.99	12/22/21
116539	DEMCO	\$75.19	12/22/21
116540	DOSSIER SYSTEMS	\$4,503.31	12/22/21
116541	EAST & WEST EXCAVATING LLC	\$141,338.50	12/22/21
116542	ELITE HEALTH & FITNESS	\$190.00	12/22/21
116543	EMERGENCY MEDICAL PRODUCTS	\$4,447.19	12/22/21
116544	EMRY'S LOCKSMITHING	\$596.60	12/22/21
116545	FASTENAL COMPANY	\$2,155.25	12/22/21
116546	FEDEX	\$216.31	12/22/21
116547	FIRE SMART PROMOTIONS	\$1,122.50	12/22/21
116548	FISHER SCIENTIFIC	\$271.58	12/22/21
116549	FLEXIBLE PIPE TOOL CO.	\$275.75	12/22/21
116550	FORT UNION SUPPLY & TRADE	\$295.60	12/22/21
116551	GIBBS TOWING LLC	\$960.00	12/22/21
116552	GO KEYLESS	\$2,572.56	12/22/21
116553	GOOSENECK IMPLEMENT	\$567.95	12/22/21
116554	GRAINGER	\$41.25	12/22/21

116555	GRAND FORKS FIRE EQUIPMENT LLC	\$447.65	12/22/21
116556	GRAYMONT WESTERN CANADA	\$13,069.37	12/22/21
116557	GREG STUBE, LLC	\$4,395.98	12/22/21
116558	HACH	\$2,411.86	12/22/21
116559	HALI-BRITE, INC.	\$413.25	12/22/21
116560	HAWKINS, INC.	\$9,327.79	12/22/21
116561	HECK BUILT LLC	\$1,375.00	12/22/21
116562	HILL ENTERPRISES LLC	\$520.00	12/22/21
116563	HOIST AND CRANE SERVICES INC	\$6,350.21	12/22/21
116564	HOME OF ECONOMY	\$285.95	12/22/21
116565	HORIZON RESOURCES	\$36,096.82	12/22/21
116566	HOSE AND RUBBER SUPPLY	\$286.99	12/22/21
116567	INK SPOT PRINTING	\$310.00	12/22/21
116568	INTERSTATE BILLING SERVICE, INC	\$394.61	12/22/21
116569	JASON JONAS	\$185.28	12/22/21
116570	KO SAFETY SERVICES LLC	\$2,400.00	12/22/21
116571	KOTANA COMMUNICATIONS	\$1,686.50	12/22/21
116572	KRISTIINA RAVASKA	\$146.00	12/22/21
116573	KRONOS SAASHR, INC	\$6,148.13	12/22/21
116574	LANDRUM-BROWN	\$2,000.00	12/22/21
116575	LEXIS NEXIS	\$281.55	12/22/21
116576	LINDE GAS & EQUIPMENT INC	\$1,071.93	12/22/21
116577	LIVING WATERS LLC	\$6,139.85	12/22/21
116578	LUKE OLSON	\$1,652.00	12/22/21
116579	MANGER INSURANCE, INC.	\$1,298.00	12/22/21
116580	MARCO TECHNOLOGIES LLC (MPLS)	\$207.08	12/22/21
116581	MARCO TECHNOLOGIES LLC (ST. LOUIS	\$748.32	12/22/21
116582	MCCODY CONCRETE PRODUCTS, INC	\$10,484.65	12/22/21
116583	MEDQUEST INC	\$637.00	12/22/21
116584	MENARDS	\$1,284.98	12/22/21
116585	MERCY MEDICAL CENTER	\$25.00	12/22/21
116586	MID-STATES WIRELESS, INC.	\$405.00	12/22/21
116587	MIDCONTINENT COMMUNICATIONS	\$101.54	12/22/21
116588	MIKE'S WINDOW CLEANING SERVICE	\$80.00	12/22/21
116589	MILLY'S ALTERATIONS	\$105.05	12/22/21
116590	MONDAK HARDWARE	\$14.96	12/22/21
116591	MONTANA DAKOTA UTILITIES	\$62,324.27	12/22/21
116592	MOTION & FLOW	\$435.28	12/22/21
116593	MOUNTRAIL-WILLIAMS REC	\$586.51	12/22/21
116594	MVTL/MINNESOTA VALLEY	\$262.75	12/22/21
116595	NAPA AUTO PARTS	\$3,930.25	12/22/21
116596	ND DEPT OF TRANSPORTATION	\$28,518.18	12/22/21
116597	ND ONE CALL	\$178.65	12/22/21
116598	NEHRING LAW OFFICE, PLLC	\$822.50	12/22/21
116599	NEMONT	\$5,282.22	12/22/21
116600	NEWMAN SIGNS	\$850.00	12/22/21
116601	NORTHWEST RURAL WATER DISTRICT	\$121.05	12/22/21
116602	NORTHWEST SUPPLY & R&R TROPHIES I	\$40.00	12/22/21
116603	O'DAY EQUIPMENT, INC.	\$1,132.00	12/22/21
116604	OK DISTRIBUTING CO. INC.	\$1,175.69	12/22/21

116605	OK TIRE STORE	\$135.42	12/22/21
116606	PAT'S OFFROAD, INC.	\$362.50	12/22/21
116607	PAUL BUTLER PRESENTATIONS, LLC	\$6,000.00	12/22/21
116608	PIPE DETECTIVES, LLC	\$10,607.00	12/22/21
116609	PIT 105	\$952.87	12/22/21
116610	PLATINUM MEASUREMENT LLC	\$570.00	12/22/21
116611	POET ETHANOL PRODUCTS, LLC	\$5,883.07	12/22/21
116612	PREBLE MEDICAL SERVICES, INC	\$1,471.00	12/22/21
116613	PRIMEFLIGHT GSE MAINTENANCE	\$23,800.25	12/22/21
116614	PROSAFE PEST CONTROL LLC	\$625.00	12/22/21
116615	QUADIENT LEASING USA, INC.	\$340.45	12/22/21
116616	QUILL CORPORATION	\$494.95	12/22/21
116617	RECORD KEEPERS LLC	\$16.00	12/22/21
116618	RED ROCK FORD	\$237.13	12/22/21
116619	RMI-ROCKY MOUNTAIN INDUSTRIAL SUP	\$516.00	12/22/21
116620	ROTARY CLUB OF WILLISTON	\$201.00	12/22/21
116621	RYAN MOTORS	\$357.75	12/22/21
116622	RYAN O'REAR	\$1,031.58	12/22/21
116623	SETH PETERSON/GT TOOLS INC.	\$813.95	12/22/21
116624	SHIRTWORX	\$864.00	12/22/21
116625	SIGN SOLUTIONS	\$1,039.13	12/22/21
116626	SOURIS RIVER TELECOMMUNICATIONS	\$0.50	12/22/21
116627	SPEARFISH EXCAVATING, INC.	\$199,814.40	12/22/21
116628	STEIN'S, INC	\$700.88	12/22/21
116629	STEVENS EQUIPMENT SUPPLY LLC*	\$69.50	12/22/21
116630	STREICHER'S	\$26,869.48	12/22/21
116631	SUMMIT FIRE PROTECTION	\$325.00	12/22/21
116632	SUN COUNTRY AIRLINES	\$683,647.00	12/22/21
116633	TINA PELHAM	\$22.51	12/22/21
116634	TOTAL SAFETY U.S., INC	\$24.00	12/22/21
116635	TRACTOR & EQUIPMENT CO.	\$18,756.94	12/22/21
116636	TRAILER & TRUCK EQUIPMENT	\$15,206.49	12/22/21
116637	TRI-COUNTY GLASS	\$2,957.50	12/22/21
116638	TRIANGLE ELECTRIC	\$3,632.09	12/22/21
116639	TRITECH SOFTWARE SYSTEMS	\$8,600.21	12/22/21
116640	ULINE SHIPPING SUPPLY SPECIALISTS	\$2,323.11	12/22/21
116641	ULTEIG	\$36,622.48	12/22/21
116642	UPLIFT DESK	\$2,785.34	12/22/21
116643	UPPER MISSOURI DISTRICT HEALTH UN	\$249.49	12/22/21
116644	US ARMOR CORPORATION	\$20,982.00	12/22/21
116645	USA BLUEBOOK	\$965.24	12/22/21
116646	VALLI INFORMATION SYSTEMS, INC.	\$3,026.30	12/22/21
116647	VESSCO, INC.	\$10,215.49	12/22/21
116648	VINYLWORKS, INC.	\$25,474.00	12/22/21
116649	VISA	\$4,503.37	12/22/21
116650	WAGNER'S WAGON	\$465.54	12/22/21
116651	WALLWORK TRUCK CENTER	\$3,555.05	12/22/21
116652	WAYNE A WIEDRICH	\$149.96	12/22/21
116653	WESTLIE TRUCK CENTER OF WILLISTON	\$1,404.12	12/22/21
116654	WILLIAMS COUNTY SHERIFF'S OFFICE	\$19,679.36	12/22/21

116655	WILLISTON CONVENTION & VISITOR BU	\$823.54	12/22/21
116656	WILLISTON FIRE & SAFETY	\$384.35	12/22/21
116657	WILLISTON HERALD	\$183.60	12/22/21
116658	WILLISTON TIRE CENTER	\$5,711.60	12/22/21
116659	WINDSHIELD DOCTOR	\$340.00	12/22/21
116660	WITMER PUBLIC SAFETY GROUP INC.	\$1,578.68	12/22/21

VOUCHER TOTAL: \$2,536,366.10

PAYROLL TOTAL: \$789,523.14

GRAND TOTAL: \$3,325,889.24

OF CHECKS: 616

- 2) Business Licenses
- C. Development Services
 - 1) Contractor Licenses
 - 2) Request for a Public Hearing at the January 11, 2022 City Commission Meeting for Ordinance 1129, an Amendment to Section 31 of Ordinance 613, Otherwise Known as the Zoning Ordinance of the City of Williston, to Amend the Definition of "Family Childcare Home"
 - 3) Request for a Public Hearing at the February 8, 2022 City Commission Meeting Regarding a Petition for Vacation and Discontinuance of Public Rights of Way, Lots and Easements Within the Code Estates Subdivision
- D. Engineering
- E. Attorney
 - 1) Upper Missouri River Regional Dispatch Center Lease Agreement
- F. Authorization to Bid
 - 1) (4) All-Wheel Drive (AWD) SUV (Police)
 - 2) (4) All-Wheel Drive (AWD) Sedan (Police)
- 3. Public Hearings
 - A. Transfer of Alcoholic Beverage License – 4201 2nd Avenue West LLC dba Safari Fuels 105

Mayor Klug presented the following:

The Public Hearing tonight is happening because it was advertised there will not be a decision on this tonight due to litigation. Any comments made at this meeting will be added to the Public Hearing on which a decision is made so you don't have to come back down then if you speak tonight.

Mayor Klug first opened the floor for questions from the commissioners, hearing none. Klug opened the public hearing and asked if anyone would like to comment on the transfer of alcoholic beverage license.

Mayor Klug then asked a second time if anyone else had comments on the transfer of alcoholic beverage license.

Mayor Klug then asked a third time if anyone would like to speak. Hearing none, Mayor Klug closed the public hearing.

Taylor Olson, City Attorney presented the following:

On Thursday the 23rd a party filed a motion with the district court for an injunction, there is pending litigation on this file. 4201 2nd Ave West LLC and First State Bank do have litigation regarding pending lien or a proposed lien on a liquor license issued by the City of Williston. Back in September they enjoined the City of Williston and a few other parties in that litigation and so I have been operating on

behalf of the City in that litigation. On Thursday a motion for injunctive relief was filed and this morning the hearing was scheduled for 3:00 pm today which I attended. The judge decided to issue an injunction preventing the City from acting on this tonight, we cannot act until the issue has been decided by the court. The court decided that there was a possibility of harm to all parties involved one of the things that the court found to be persuasive was the public interest in this matter and she did issue that injunction.

Recommendation: To table this matter pending the outcome of the litigation, that the license will remain pending and not be transferred or revoked until litigation is completed. There will be another Public Hearing after litigation concludes. If there is a settlement amongst the parties involved, then it will be brought back to Commission at that time.

Commissioner Bekkedahl asked if all of the City's actions so far have put us in the best position we can be. City Attorney Olson said that the injunction put us in the best position to not be involved in additional litigation.

Motion by Cymbaluk, Seconded by Bekkedahl, to table as presented.

UNANIMOUS BY VOICE VOTE

4. Bid Openings
 - A. Roll-Off Hook Truck (Sanitation)

Kenny Bergstrom, Director of Public Works presented the following:

Public Works opened bids on Thursday, December 16, for a Roll Off Hook truck for the Sanitation Department. We received two bids: Westlie Truck Center in Minot for \$168,902 and Northland Truck Sales- West Fargo for \$164,250. We recommend Northland Tuck Sales of West Fargo in the amount of \$164,250. Commissioner Cymbaluk asked what the time frame was on this. Director Bergstrom replied that there is a 2021 on the lot at Northland Truck Sales and Westlie would have to build a 2022 that would take at least 8 months. Mayor Klug then asked what the brand was, and do we have people in Williston that will work on that brand. Director Bergstrom said it was an International and yes. Commissioner Bekkedahl asked if this is in addition to the fleet, so there is no trade in? Bergstrom replied that it is a replacement for a 2009 and the dealer would help them sell that. Bekkedahl then asked if this is on the 2021 budget or 2022. Bergstrom replied 2022.

Motion by Brostuen, Seconded by Bekkedahl for approval of the award of the New Roll Off Hook Truck to Northland Truck Sales of West Fargo, in the amount of \$164,250 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

5. Ordinances
6. Petitions, Communications and Remonstrances
7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
 - A. Administration

B. Finance

1) 2022 Alcoholic Beverage License Renewals

Hercules Cummings, Finance Director presented the following:

In your Commission Packet is a list of requested Alcohol Beverage Licenses renewals for 2022. There are currently 63 license holders. Total fees for new licenses this year and 2022 annual renewal fees is \$117,100. Status notes indicated ownership transfers and new licenses approved by the Board throughout the past year, as well as those establishments that are still undergoing Building and/or Fire Department inspections.

Motion by Bekkedahl, Seconded by Cymbaluk to approve the Alcoholic Beverage renewals as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

2) 2022 Business License Renewals

There are currently 241 license holders eligible for renewal. Total fees for new licenses this year and 2022 annual renewal fees is \$39,245. Status notes indicated ownership transfers and new licenses approved by the board throughout the past year as well as those establishments that are still undergoing Building and /or Fire Department Inspections.

Motion by Brostuen, Seconded by Cymbaluk to approve the 2022 Business License renewals as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

3) 2022 Water, Sewer, and Sanitation Rate Increase

Since 2020, the City of Williston has consulted with AE2S Engineering for the 2021-2022 water and sewer studies and Burns & McDonnell for 2021-2022 sanitation studies. The purpose of the city-wide rate studies and joint collaborative effort with independent firms was to evaluate the cost and determine revenue needs necessary to maintain financial stability and to recommend adjustments to charges and fees where appropriate. This was a multi-layered plan incorporating best practice cost of service methodologies. Part of the proposal includes a 3% automatic increase for both water and sewer rates effective January 1st of every year starting in 2023 to account for and keep pace with inflation. The automatic increase, at the discretion of the City Commission, may adjust as necessary in accordance with inflation. There was a survey sent out both via email and mail and 120 impressions were returned. The public has been notified well in advance.

- Water:
 - Price per unit of residential water: \$2.60/unit to \$2.80/unit (1 unit = 100 cubic feet or 748 gallons)
 - Summer rate price per unit of residential water meter: \$2.05/unit to \$2.20/unit.
 - Removal of declining block rate structure and replaced with constant block volumetric structure.
- Sewer:
 - Price per unit of residential sewer: from \$1.09/unit to \$2/unit for both commercial and residential
- Summer Rates for sewer and water set from June through September
- Sanitation:

- Residential collection (98-gallon container) from \$7.35 to \$11
- Landfill Refuse price per ton from \$42 to \$45
- Landfill Construction Materials Inert price per ton from \$20 to \$25

METER SIZE	READS IN:	CURRENT METER CHARGE	INCREASE		PROPOSED METER CHARGE
5/8"	100 CU FEET	\$4.40	59%	\$2.60	\$7.00
3/4"	100 CU FEET	\$4.40	59%	\$2.60	\$7.00
1"	100 CU FEET	\$5.65	59%	\$3.35	\$9.00
1.5"	1,000 CU FEET	\$9.20	60%	\$5.55	\$14.75
2"	1,000 CU FEET	\$12.45	61%	\$7.55	\$20.00
3"	1,000 CU FEET	\$26.90	60%	\$16.10	\$43.00
4" & OVER	10,000 CU FEET	\$43.00	58%	\$25.00	\$68.00
PARK METER 6"	10,000 CU FEET	\$43.00	58%	\$25.00	\$68.00

Commissioner Brad Bekkedahl stated the city has always sourced major improvements to our sales tax account using infrastructure dollars from our one penny tax. Normally you must go to your rate structure, increase your rate structure 6 months before the project and bump up your rates in advance enough to cover the bonds for that project. In the 25 years I have been here we haven't done that, and I think that has kept our rates low. What we have tried to do is tie our rates to the operational costs of the facilities and routine maintenance again this has kept our rates lower. We have gone from a lagoon system to a mechanical plant it's a more extensive and expensive operation to run. Not having an idea what that change was going to cost us we have spent the last two years figuring the cost of personnel and material. Now we have put together a pretty good plan of meeting those costs going forward. We are still lowest in the state after the increases. Mayor Klug then asked what action would need to be taken if there was a new commission to not do the 3% increase. Finance Director Cummings replied that it would take commission action to vote against it. Commissioner Bekkedahl said that this should be included in the budget process every year that way if changes need to be made it would be easier. If the commission wanted to change it, adjust it, or remove it, that would need to be done at the time of budget approval. So, then we would have sufficient time to notify the public of any changes. Mayor Klug said that the water treatment plant is much more environmentally friendly than the ponds were. Mayor Klug also introduced Kenny Bergstrom regarding the new water meter change out coming soon. Bergstrom said that in October they will receive the materials to start the meter change outs. Bergstrom said that summer is a better time to do the changeouts and it will affect all 7,000 customers.

Motion by Bekkedahl, Seconded by Cymbaluk to approve the 2022 Water and Sanitation rate increase effective February 1st, 2022, including a 3% automatic increase for both water and sewer applied the 1st of every year starting in 2023 with the discretion of the commission to remove or adjust.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- 4) ~~Land Purchase – 420 22nd Avenue East~~
- C. Attorney
- D. Public Works
- E. Engineering
- 1) West Reservoir Project – Change Order 2

David Juma, City Engineer presented the following:

The City of Williston has requested a construction change directive from DN Tanks for additional work items to the Williston West Reservoir project. Included in this change order are the following items: installation of 70' self-supporting tower to support water meter reading radio equipment that will be installed on the top of the tower, install working to control panel vault and install controls in vault. Installation of a yard light on the self-supporting tower to provide lighting near the vault pit which houses the instrumentation and fill valve for the reservoir. Includes bracketry and necessary wiring. Installation of the tower base and grounding kit in accordance with manufacturer's recommendations. Installation of additional process integration items: push button test operation of alarm strobe system and additional circuit breakers to support yard light and radio equipment. The contract price increase of this change order is \$51,085.49 for a total contract price of \$3,147,040.37. This project is funded 60% by a Department of Water Resources grant. The City's share of this change order is \$20,434.20

Motion by Cymbaluk, Seconded by Cymbaluk to accept DN Tank's Change Order Request No. 2 in the amount of \$51,085.49 to complete the additional work as described.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- 2) 9th Avenue West Extension & Roundabout Design/Construction Services – Ulteig Task Order

Ulteig has performed services for two roundabouts within the city and have shown success. Ulteig's proposed not to exceed task order amount is \$364,690. The 2022 Capital Improvements budget estimated \$300,000 for engineering services for this project. The task order includes for additional design and construction services not anticipated in the original budget estimate such as items requested during the right of way negotiations and additional pavement design/ considerations. The City Engineering department assists all consultants with data gathering and design decisions to help keep the consultants efficient.

Motion by Brostuen, Seconded by Cymbaluk to accept Ulteig's Task Order for the not to exceed amount of \$364,690 to complete the 9th Ave West Extension & Roundabout work as described by the City Engineer.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- F. Fire Department
- G. Police Department
- H. Development Services
 - 1) Hawkeye Village Special Assessments
- I. Economic Development
 - 1) Bird Scooters Extension Amendment

Shawn Wenko, Economic Development Director presented the following:

This is to request and extension amendment to the Memorandum of Understanding for Bird Rides, these are the Bird Scooters. What this will do is it will extend them until January of 2023, allowing the scooters to operate for the next year in the City of Williston and then from there per this amendment it will renew every 30 days automatically. Either party can discontinue with 30 days' notice. The Scooters

were launched in May, they gave over 3,700 rides totaling over 6,500 miles. To my knowledge there was minimal disruptions.

Motion by Cymbaluk, Seconded by Bekkedahl to approve the Extension Amendment pending City Attorney approval.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- J. Airport
- K. Convention and Visitor's Bureau
- L. Upper Missouri River Regional Dispatch Center
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
 - A. Flex PACE Application – Evolution Completions

Mayor Klug presented the following:

This what brought up two weeks ago and was tabled. Mayor Klug wants to answer some questions. Kent Jarcik said that the new place is zoned M-1 industrial not as a pipe yard. Kent Jarcik, City Planner stated that there are several properties that have pipe that are not zoned as a pipe yard. They would need a new review for the SPU for the explosives. Jarcik said that ATF has regulations and guidelines that they follow and generally these are not turned down for SPUs. Mayor Klug asked then if they should go ahead, or should they wait for the explosive permit? Director Wenko said that his recommendation is to move forward with this.

Motion by Cymbaluk, Seconded by Bekkedahl to approve the Flex Pace Buy down for Evolution Completions no to exceed \$82,000 as presented and if an SPU is required that they would follow the proper process and protocol through the city.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- 11. New Business
- 12. Executive Session

It is now 6:41 PM. The next item on the agenda is consideration to adjourn into executive session for the purposed of Economic Development matters. Under N.D.C.C. § 44-04-17.1, § 44-04-19.2, and § 44-04-18.4, the Commission may consult with each other in an executive session that is closed to the public.

Is there a motion to discuss this topic in executive session?

Motion by Cymbaluk, Seconded by Bekkedahl.

AYE: Cymbaluk, Brostuen, Bekkedahl, Klug

NAY: None

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

The motion has passed and under the Century Code provisions previously identified, the Commission will now adjourn into executive session for consideration of economic development matters.

The executive session was adjourned at 7:20 pm on December 28, 2021, the commission has returned to the meeting room and is now back in open session. We did not have any motions to act on.

13. Adjourn

Motion by Cymbaluk, Seconded by Brostuen to adjourn.

UNANIMOUS BY VOICE VOTE