

JAIL VISITATION

Visiting Instructions

Visiting Times effective 02/10/20

Punitive Segregation and Close Custody Inmates Thursday, Friday, Saturday and Sunday ONLY 8:30 a.m. to 9:30 a.m.

All other inmates Thursday, Friday, Saturday and Sunday

10:00 am to 11:00 am, 12:30 pm to 1:30 pm, and 2:00 pm to 3:00 pm.

To schedule a visit, call Jail Reception at (315) 349-3346 between 8:00 am and 3:00 pm

You may only schedule ONE (1) visit at a time and must be scheduled one day in advance

To Cancel a visit, please call Jail Reception. *If you miss three visits without cancelling, you may be denied access to the facility for a time period determined by the Chief Administrator.*

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- You must sign in at visiting reception 10 minutes prior to your scheduled visit or you will be denied access
 - Inmates are allowed 1 visit per day, two times a week (limit of 2 people/visit)
 - Visitors on Probation or Parole must provide written authorization to visit
 - Picture Identification is required every time you attend a visit
Acceptable forms of identification: State Driver's License, Non-Driver's ID, Military ID, Other government issued picture ID (local, state, or federal).
 - Children under the age of 16 need an original Birth Certificate with an official raised seal and **must be accompanied by a parent or legal guardian.**
 - Children ages 16 and 17 must provide adequate picture ID and a Juvenile Permission form signed by a parent or legal guardian in the presence of a Corrections Officer or employee. Juvenile permission forms may be completed at home and notarized before a Notary Public.

[Juvenile Permission Form](#)

Visiting Rules

Proper attire is required when visiting an inmate:

- A shirt or blouse (halter tops, tank, crop or tube tops, sheer or revealing shirts, hooded shirts, jackets, coats, are not allowed)
- Pants, slacks, shorts (Short shorts are not allowed)
- Dress, skirt (appropriate length only, miniskirts are not allowed)
- Appropriate footwear (Shower, beach shoes are not allowed, boots above the ankle are not allowed)
- Jewelry (large stones, wrist watches, wrist jewelry, or other items deemed inappropriate are not allowed)

You must pass through a Metal Detector without alarm

Access may be denied if:

- You refuse or cannot clear the metal detector without alarm on 2 attempts
- You attempt to bring in contraband
- You do not check in 10 minutes prior to your scheduled visit time
- You do not have proper identification
- You are not wearing proper attire
- You appear to be under the influence of alcohol or drugs, or are exhibiting behavior that may pose a threat to the safety and security of the facility

Personal Property is not accepted for inmates at the visiting reception area

Secure lockers are provided, at no cost, to store personal property such as coats, hats, hooded sweatshirts, baby bottles, car keys, boots, pocketbooks, etc. If you fail to secure items that are prohibited, you may be denied access and could face criminal charges.

Money will only be accepted for inmate's commissary Monday – Friday
from 8am to 3 pm (Money order, Bank Check or Cash ONLY)

Visiting Rules and Regulations

1. No Profanity
2. No yelling or Loud conversations. Respect other peoples' privacy
3. No visiting between groups
4. No items will be brought into the Visiting Area
5. No items will be passed between individuals
6. Once seated, you MUST stay seated until you visit is finished
7. Once you leave the Visiting Room, the visit is terminated
8. Any actions that violate facility Rules and Regulations is prohibited
9. A BRIEF kiss will be allowed at the beginning and end of your visit
10. Feet must remain on the floor

Inmates will not hold children at any time

Actions that are not deemed acceptable behavior in public will not be tolerated in the visiting area.

Violations of Facility Rules and Regulations will result in the termination of your visit and/or a disciplinary hearing for the inmate.

Additional Contact Information

Messages are not passed to inmates. Mail can be sent through the U.S. Postal Service to an inmate. Envelopes shall be addressed to: Inmate's name, Oswego County Correctional Facility,

39 Churchill Road, Oswego, NY 13126. Envelopes which have stickers or excessive writing will not be accepted and returned to sender.