

City of Norway Planning Commission
Regular Meeting Minutes
July 7, 2021

Roll Call: A. Kalcec, B. Thorne, M. Kalcec, L. Bietila, and Laura Hyde-Smith

Absent: J. Muraro,

Others Present: R. Anderson, City Manager

Citizens Present: Nick Chenier – Chenier’s Greenhouse

Approve Agenda: Motion made by Member L. Bietila, supported by Member M. Kalcec and unanimously approved Regular Meeting Agenda of July 7, 2021.

Approve Minutes: Motion made by Member M. Kalcec, supported by Member L. Bietila and unanimously approved Regular Meeting Minutes of June 2, 2021 with corrections.

New Business:

Commercial Sit Plan Review – Chenier’s Greenhouse (801 West US 2) - The Planning commission discussed the site plan presented by Nick Chenier from Chenier’s Greenhouse. The request is to construct a 30 foot x 84 foot greenhouse south of the existing structure. The only issue is the west side setback which is close however there is an unimproved alley which is an additional 20 feet of separation. Also, this alley has been under consideration by the city to vacate along with other unused right of way in the area which would legally provide an additional 10 feet of side setback making the structure well within the side setback limits.

Motion: Motion made by Member Laura Hyde-Smith, supported by Member L. Bietila and unanimously approved Resolution PC21-03 Commercial Site Plan – Chenier’s Greenhouse, 801 West Highway US 2.

Ordinance #446 – Mobile Food Operations - The Planning commission discussed ordinance #446 regarding Mobile Food Operations. There was a recommendation to add additional site review language to follow the zoning code. Also recommended stronger language to require planning commission review and approvals. Moved to council for further review.

Request to Purchase City Property – Redline Sports – The Planning Commission discussed request to purchase. The planning commission reviewed the appraisal for \$8,000 and thought this may be high based on only 1 acre of usable property especially since the depth of the lot for the one acre is narrow. Also because this is a commercial request from an existing business it was recommended to accept Mr. Gendron’s offer.

Motion: Motion made by Member M. Kalcec, supported by Member B. Thorne and unanimously approved Redline Sports request to purchase city property.

Request to Purchase City Property – Tom Hinds (W5623 Summit Road) – The Planning Commission discussed request to purchase and agreed that the request was appropriate.

Motion: Motion made by Member B. Thorne, supported by Member Laura Hyde-Smith and unanimously approved Tom Hinds request to purchase city property (W5623 Summit Road)

Request to Purchase City Property – Sue & Ken Neuens (917 West US 2) – The Planning Commission discussed request to purchase and agreed that the request was appropriate.

Motion: Motion made by Member M. Kalcec, supported by Member B. Thorne and unanimously approved Sue & Ken Neuens request to purchase city property (917 West US 2).

Old Business:

Master Plan Review – The Planning Commission again discussed the upcoming master plan review project. Commission agreed to schedule a joint meeting with other boards and committees (within next six months).

RRC Program Update- Planning Commission reviewed program.

Communications: City of Norway Zoning Log was available for review.

Citizen Comments: None

Board Member Privilege: None.

Next Meeting Date: August 4, 2021

Adjourn: Motion made by Member L. Bietila, supported by Member M. Kalcec and unanimously approve to Adjourn.

Respectfully Submitted,

Leonard Bietila, PC Secretary