

**City of Norway Planning Commission  
Regular Meeting Minutes  
November 3, 2021**

**Roll Call:** A. Kalcec, M. Kalcec, L. Bietila, B. Thorne, and Laura Hyde-Smith

**Absent:** J. Muraro

**Others Present:** R. Anderson, City Manager

**Citizens Present:** Leo Parpart

**Approve Agenda:** Motion made by Member B. Thorne, supported by Member L. Bietila and unanimously approved Regular Meeting Agenda of November 3, 2021.

**Approve Minutes:** Motion made by Member L. Hyde-Smith, supported by Member B. Thorne and unanimously approved Regular Meeting Minutes of October 13, 2021, as amended.

**New Business:**

Zoning Amendments – The Planning Commission continued discussion regarding the following zoning code amendments:

- Accessory structures (front yard placements) – It was agreed that language should be added to limit any accessory structure to be placed in the required front yard. This discussion was initiated by a playset constructed in the front yard on a property on Main Street.
- Outdoor Pools – There currently is no language within the zoning code which regulates the placement of fencing or gates around pools.

**Old Business:**

Master Plan Review – Discussed moving forward with a contracted effort early in 2022. The City Manager will contact CUPPAD to get a proposal on how much they would charge to handle this project.

RRC Program Update- The Planning Commission reviewed the matrix provided by the MEDC for future activities in the program.

**Communications:**

DAEDA Permit Statistics – Attached.

City of Norway Zoning Compliance Log – Attached

Board Member Appointment – Discussed board member appointment and re-appointment for 2022.

**Citizen Comments:** Leo Parpart, Norway, MI 49870

**Board Member Privilege:** None.

**Next Meeting Date:** December 1, 2021

**Adjourn:** Motion made by Member L. Bietila, supported by Member B. Thorne and unanimously approve to Adjourn.

Respectfully Submitted,

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Leonard Bietila, PC Secretary