

Downtown Development Authority
Minutes of
July 21, 2021
Regular Meeting

Roll Call: C. Brew, S. Tinti, B. Thorne, and M. Ebeling,

Absent: J. Muraro, P. Hayes, and S. Ortman

Others Present: Ray Anderson (DDA Director), Terry Spence, and Seth Anderson

Approve Agenda: A motion was made by Member C. Brew, supported by Member B. Thorne and unanimously approved agenda for Regular Meeting July 21, 2021.

Approve Minutes: A motion was made by Member M. Ebeling, supported by Member B. Thorne and unanimously approved minutes of June 16, 2021.

Approve Treasurer’s Report: A motion was made by Member C. Brew, supported by Member M. Ebeling and unanimously approved the Treasurer’s Report.

Approve Payment of Bills: A motion was made by Member C. Brew, supported by Member B. Thorne and unanimously approved payment of the following bills;

Checks:

Terry Spence – July 2021	\$ 100.00
TRICO Opportunities, Inc.	\$ 589.40
o Main Street Flower Beds & Maintenance	
Revise – Web Site Maintenance	\$ 1,900.00
Danielson Greenhouse (Main Street Flowers)	\$ 125.92

Transfers: None

Old Business:

Main Street Parks – Project Update – The DDA director provided an update on the Main Street Park Project. We now have a plan for the plantings but need to pick up that plants at the nursery. Peterson’s Welding has been working on the archways. We are still waiting on quotes for electrical. Once all of the logistics have been finalized the landscaping contractor will remobilize and complete the project.

Marketing Project – Mountain Media Update – Seth Anderson from Mountain Media provided the DDA with an update on the project. Some questions were asked regarding direction and mainly to our on line presence with the web page. Their question was whether to use the current city page or start a separate marketing page. The city still has the Norwaymi.com address so that

would be a possible option however a link still needs to be added to the main city web page. They also discussed marketing options such as pocket handouts.

Little League Tournament Update – The 9-10 state little league tournament starts this week at Marion Park.

New Business:

Appoint Secretary – The DDA discussed and agreed to appoint Barb Thorne.

Motion: A motion was made by Member C. Brew, supported by Member S. Tinti and unanimously approved to appoint Barb Thorne as Secretary of the Downtown Development Authority.

Other Business: See Administrator Report

Communications: None

Citizen Comment: None

Board Member Privilege: None.

Next Meeting Date: August 18, 2021

Adjournment: A motion was made by Member C. Brew, supported by Member B. Thorne and unanimously approved to adjourn the meeting.

Barb Thorne, Secretary
Submitted by Ray Anderson and Terry Spence