

Downtown Development Authority
Minutes of
May 20, 2020
Electronic Regular Meeting

Roll Call: J. Muraro, S. Tinti, B. Thorne, S. Ortman, M. Skog, and P. Hayes

Absent: C. Brew, M. Ebeling, and B. Anderson

Others Present: Ray Anderson, DDA Director; and Trisha Plante, City Clerk

Absent: Terry Spence DDA Director Asst.

Approve Agenda: A motion was made by Member J. Muraro, supported by Member S. Ortman and unanimously approved minutes of Regular Meeting May 20, 2020.

Approve Minutes: A motion was made by Member M. Skog, supported by Member S. Tinti and unanimously approved minutes of Regular Meeting April 15, 2020.

Approve Treasurer's Report: A motion was made by Member S. Ortman, supported by Member J. Muraro and unanimously approved the Treasurer's Report.

Approve Payment of Bills: A motion was made by Member P. Hayes, supported by Member B. Thorne and unanimously approved the payment of the following bills;

- US Bank – DDA Bonds/Debt Service Payment \$10,426.25
- Second Nature Landscape – Pocket Park Project \$10,000.00

Other: Member Hayes would like to see a budget created to include the extension of a trail network leading out to the museum and Norway Spring.

Transfer of Funds: None

Old Business:

Main Street Parks (Project) Update – Discussed work progress and contractor hoping to be done by July 4th.

Motion to Approve: A motion was made by Member Hayes, supported by Member Muraro and unanimously approved to allow DDA Director to make minor design change decisions on site for the Main Street Park (Pocket Park).

Discussed a tree grant from the DTE/DNR urban forestry program. The grant application is due June 15th so trees need to be selected soon. DDA also agreed to form a committee to help with selecting trees. Member Hayes and Muraro to be on the committee. Discussed the purchase and

placement of security cameras at the parks on Main Street.

Motion to Approve: A motion was made by Member Muraro, supported by Member Tinti and unanimously approved the purchase of a 4K camera for the pocket park not to exceed \$500.

New Business:

FY 2020-21 Budget

City Manager/DDA Director began discussions with the DDA on the Fiscal Year 2020-21 Budget. Discussions included the following projects and other initiatives;

- Salt shed
- Road improvements
 - Main Street (US 2 to Railroad Avenue)
- Web Page – Annual Costs
 - Revise
- Marketing/Media
 - Mountain Media/Andrews
- Electric Vehicle Charging Station (location)
- Walkway to Norway Spring
- O’Dill Road – A, B, C & D Streets
- Events
 - Music-in-the-Park
 - Leif Erikson
 - Fourth of July

Hayes - would like to see a trail constructed from Forslund Lumber to the Museum, Churches, and Norway Spring. DDA discussed placement of trail and Member Muraro would like to see an estimate for trail construction along the highway.

Thorne - Requested an update on the Iron Bell Trail.

Tinti – Discussed the highway rebuild in Escanaba/Gladstone and pointed out their trail along the highway specifically under the overpasses.

Motion to Approve: A motion was made by Member Muraro, supported by Member Thorne and unanimously approved Fiscal Year 2020-21 DDA Budget.

COVID19 Update

City Manager/DDA Director asked if anyone had any questions and gave a brief update on the following;

- City Hall Closing

- Rubbish Dumpsters
- Norway Spring Opening
- Public Restrooms
- Events
 - Easter Egg Hunt
 - 4th of July Fireworks and Parade

Communications: None

Citizen Comment: None

Board Member Privilege: None.

Next Meeting Date: June 17, 2020 – in person meeting.

Adjournment: A motion was made by Member S. Ortman, supported by Member J. Muraro and unanimously approved to adjourn the meeting.

Mary Skog, Secretary

Submitted by Ray Anderson and Terry Spence