

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC. FOR
PROFESSIONAL CONSULTING SERVICES FOR UPDATING THE INGHAM COUNTY PARK'S
FIVE-YEAR MASTER PLAN AND THE TRAILS AND PARK MILLAGE PLAN**

RESOLUTION #21 – 320

WHEREAS, the Ingham County Parks & Recreation Commission has identified a need to update the Ingham County Parks 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and park maps; and

WHEREAS, the Ingham County Purchasing Department solicited Requests for Proposals (RFP) inviting proposals from qualified companies for the purpose of entering into a contract with the County to provide professional consulting services to assist the Ingham County Parks Department and Park Commission in assembling the 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and updating park maps; and

WHEREAS, after careful review and evaluation of the proposals received, the evaluation committee recommends that a contract be awarded to Spicer Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to Spicer Group, Inc. for a cost not to exceed \$80,500 to provide professional consulting services to assist the Ingham County Parks Department and Park Commission in assembling the 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and updating park maps.

BE IT FURTHER RESOLVED, that \$80,000 is available in line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an additional \$500 from the Trails and Parks Millage fund balance and the Controller/Administrator is authorized to transfer \$500 from the Trails and Parks Millage fund balance into line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 06/14/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 06/16/2021**