

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A MORATORIUM ON COUNTY HIRING,
CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS
AND OUT-OF-STATE TRAVEL**

RESOLUTION #20 – 226

WHEREAS, the outbreak of COVID-19, which started in March of 2020 in Michigan, has impacted and continues to dramatically impact the expected County revenues for both fiscal year 2020 and 2021; and

WHEREAS, the County has sought financial measures to ensure that employees are well-taken care of during this crisis; and

WHEREAS, Ingham County is committed to take the necessary actions to protect its residents and to provide all possible support to those fighting the pandemic; and

WHEREAS, Ingham County is likely to commit to unplanned spending to defeat the virus and recognizes that the COVID-19 pandemic may have a long-term impact on Ingham County's revenues and operations; and

WHEREAS, the full financial impact of this closure may not be fully understood until late 2020 or early 2021; and

WHEREAS, on March 30, 2020, Governor Gretchen Whitmer released Executive Directive 2020-4 to institute a freeze on hiring, creation of new positions, filling of vacant positions, transfers and promotions for the State of Michigan; and

WHEREAS, Ingham County is operating with essential employees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners implements a freeze on hiring, the creation of new positions and filling of vacant positions until August 31, 2020.

BE IT FURTHER RESOLVED, that exceptions to the freeze includes cases where employees are required to fill positions as part of COVID-19 response, 24/7 operations, including public safety, federal and state mandates, grant-funded programming, special revenue funds and part-time non-eligible personnel. Hiring outside of these parameters will be on a case-by-case basis.

BE IT FURTHER RESOLVED, that during the local state of emergency authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, the Chairperson of the Board of Commissioners, in consultation with the Chairperson of the relevant Committee(s) and the Chairperson of the Finance Committee, shall have the authority to grant exceptions to this policy.

BE IT FURTHER RESOLVED, that a monthly report on positions filled due to the exception parameters as part of the COVID-19 response be presented to the Board of Commissioners during the duration of the local state of emergency authorized by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must restrict all non-essential discretionary expenditures immediately, until further notice.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must eliminate all non-essential out-of-state travel immediately, until further notice.

BE IT FURTHER RESOLVED, that the Controller shall instruct the Budget Director to freeze all line-item transfers from out-of-state travel line-items to other line-items immediately, until further notice.

BE IT FURTHER RESOLVED, that the County shall explore partnerships with other units of government at all levels, to utilize partnerships to provide similar services to reduce costs.

BE IT FURTHER RESOLVED, that following the conclusion of the local state of emergency period authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, exceptions to the hiring freeze and the out-of-state travel ban may be granted upon an affirmative vote of the appropriate Board of Commissioners' Liaison Committee and/or the full Board of Commissioners.

BE IT FURTHER RESOLVED, that this resolution will take effect immediately upon its approval by the Board of Commissioners.