

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2020 INGHAM COUNTY BUDGET

RESOLUTION #20 – 196

WHEREAS, the Board of Commissioners adopted the 2020 Budget on October 22, 2019 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2020 BUDGET</u> <u>04/22/20</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$88,058,500	97,189	\$88,155,689
208	Parks	\$2,683,455	3,368	\$2,686,823
215	Friend of Court	\$6,044,680	32,730	\$6,077,410
221	Health	\$22,622,825	22,500	\$22,645,325
228	Trails & Parks Millage	\$8,627,007	9,409,062	\$18,036,069
230	Hotel/Motel	\$3,264,000	210,000	\$3,474,000
245	Public Improvements	\$708,200	1,245,841	\$1,954,041
261	911 Emergency Phone	\$9,340,108	90,000	\$9,430,108
511	Community Health Center	\$28,036,875	13,500	\$28,050,375
561	Fair	\$1,082,995	210,000	\$1,292,995
595	Jail Commissary Fund	\$734,959	38,640	\$773,599
631	Building Authority Operating	\$2,643,969	596,203	\$3,240,172
636	Innovation & Technology	\$5,632,833	775,175	\$6,408,008
664	Mach. & Equip. Revolving	\$889,766	1,203,026	\$2,092,792

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 05/06/2020**

GENERAL FUND REVENUES

	<u>2020 Budget –</u> <u>04/22/20</u>	<u>Proposed</u> <u>Changes</u>	<u>2020 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	54,299,126	0	54,299,126
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	0	0	0
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,410,047	0	6,410,047
Convention/Tourism Tax – Liquor	1,361,714	0	1,361,714
Court Equity Funding	1,544,000	0	1,544,000
Personal Property Tax Replacement	750,000	0	750,000
Use of Fund Balance – Committed	0	0	0
Use of Fund Balance – Uncommitted	2,106,078	97,189	2,203,267
Department Generated Revenue			
Animal Control	1,207,797	0	1,199,936
Circuit Court - Family Division	1,300,045	0	1,277,769
Circuit Court - Friend of the Court	597,000	0	597,000
Circuit Court - General Trial	1,570,516	0	2,148,487
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	778,750	0	618,850
District Court	2,175,198	0	2,254,348
Drain Commissioner/Drain Tax	445,500	0	445,500
Economic Development	63,037	0	63,037
Elections	75,550	0	75,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	24,975	0	10,100
Facilities	6,532	0	6,532
Financial Services	39,673	0	39,673
Health Department	120,000	0	120,000
Human Resources	56,249	0	56,249
Probate Court	409,838	0	409,838
Prosecuting Attorney	792,335	0	792,335
Purchasing	0	0	0
Register of Deeds	2,127,500	0	2,127,500
Remonumentation Grant	85,000	0	85,000
Sheriff	4,725,933	0	4,725,933
Treasurer	4,179,133	0	4,179,133
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	427,164	0	427,164

Total General Fund Revenues	88,058,500	97,189	88,155,689
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GENERAL FUND EXPENDITURES

	<u>2020 Budget – 04/22/20</u>	<u>Proposed Changes</u>	<u>2020 Proposed Budget</u>
Board of Commissioners	664,904	5,000	669,904
Circuit Court - General Trial	8,127,738	0	9,167,583
District Court	3,523,770	0	3,523,770
Circuit Court - Friend of the Court	1,775,039	0	1,775,039
Jury Board	1,190	0	1,190
Probate Court	1,741,003	0	1,741,003
Circuit Court - Family Division	5,775,672	0	5,775,672
Jury Selection	165,842	0	165,842
Elections	479,013	0	479,013
Financial Services	876,915	0	876,915
County Attorney	485,968	0	485,968
County Clerk	1,137,202	0	1,137,202
Controller	1,042,162	0	1,042,162
Equalization/Tax Services	810,317	0	810,317
Human Resources	910,769	295	911,064
Prosecuting Attorney	7,601,494	5,000	7,606,494
Purchasing	272,043	0	272,043
Facilities	2,085,008	0	2,085,008
Register of Deeds	897,597	0	897,597
Remonumentation Grant	85,000	0	94,260
Treasurer	914,334	0	914,334
Drain Commissioner	1,129,221	0	1,129,221
Economic Development	129,924	0	129,924
Community Agencies	217,300	0	217,300
Ingham Conservation District Court	13,100	0	13,100
Equal Opportunity Committee	500	0	500
Women’s Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	221,600	0	221,600
Sheriff	21,570,282	16,268	21,586,550
Metro Squad	60,000	0	60,000
Community Corrections	167,398	0	167,398
Animal Control	2,545,895	20,626	2,566,521
Emergency Operations	255,546	0	255,546
Board of Public Works	300	0	300
Drain Tax at Large	520,000	0	520,000
Health Department	5,829,564	0	5,829,564
CHC	3,490,495	0	3,490,495

Jail Medical	2,159,862	0	2,159,862
Medical Examiner	688,747	0	688,747
Substance Abuse	684,102	0	684,102
Community Mental Health	2,112,482	0	2,112,482
Department of Human Services	2,032,948	50,000	2,082,948
Tri-County Aging	100,656	0	100,656
Veterans Affairs	633,286	0	633,286
Cooperative Extension	415,025	0	415,025
Parks and Recreation	1,785,959	0	1,785,959
Contingency Reserves	205,514	0	205,514
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	25,000	0	25,000
Capital Improvements	1,516,618	0	1,516,618
Total General Fund Expenditures	88,058,500	97,189	88,155,689

General Fund Revenues

Use of Fund Balance-Uncommitted Increase of use of fund balance \$97,189 due to revenue and expense changes.

General Fund Expenditures

Board of Commissioners Increase of \$5,000 for CAPCOG Membership.

Human Resources Re-appropriate operating funds of \$295 for IC Cultural Diversity Luncheon.

Prosecuting Attorney Additional funds of \$5,000 requested due to cut in 2020 Crime Victim Rights Grant.

Department of Human Services Additional funds of \$50,000 requested for unlicensed relative child care which is Ingham County expense.

Sheriff Re-appropriate operating funds of \$16,268 for purchase of vehicles not expensed in 2019.

Animal Control Re-appropriate operating funds of \$20,626 for purchase of vehicle not expensed in 2019.

Non-General Fund Adjustments

Parks (F208) Re-appropriate funds for the following 2019 CIP projects: (\$5,000) LL Roofs, (\$693) ATV/Gator LL, (\$970) Roof Peregrine Hawk, (\$645) Roof Kestrel Hawk, and (\$560) Roof Sandhill LL.

<p>Friend of Court (F215)</p>	<p>Re-appropriate funds for the following CIP projects; Reinforcement of Doors (\$12,730) for CIP 2018 and Vehicle (\$20,000) from 2019.</p>
<p>Health (F221)</p>	<p>Re-appropriate funds for the following 2019 CIP projects; Swipe Card Readers in HSB Building (\$22,500).</p>
<p>Trails & Parks Millage (F228)</p>	<p>Re-appropriate remaining funds for Trails & Parks projects approved by Resolutions 16-257, 16-328, 17-109, 18-110, 18-186, 18-533, 19-047, 19-215, 19-284 and 19-504 (\$9,272,041). Re-appropriate funds for 2019 CIP projects, Path Replacement Hawk (\$13,694), Crack Seal LL (\$7,185), Retaining Wall LLS (\$11,500), Drinking Fountains Hawk (\$3,512), Roof Red Trail Hawk (\$4,365), Roof Boat Hawk (\$575), Roof Boat LL (\$790). Re-appropriate funds for 2019 Crannie and Johnson Contracts (\$95,400).</p>
<p>Hotel/Motel (F230)</p>	<p>Re-appropriate funds for the transfer to Fund 561 for following 2019 CIP; Cement Placement (\$90,000), Replace Paved Surfaces (\$120,000),</p>
<p>Public Improvement (F245)</p>	<p>Re-appropriate funds for gravel road maintenance Lake Lansing South (\$7,000) and Burchfield (\$7,000) from CIP 2016. Re-appropriate funds for the following capital improvement projects: Replace Insulation Rooftop (\$15,000) from CIP 2015, Rooftop Duct Insulation (\$14,459), and Steam Repairs VMC (\$164,105) from CIP 2017, Indoor Firearms Range (\$3,781), Lock Replacement Jail (\$7,632), and Jail Plumbing Repairs (\$8,714) from CIP 2016, Jail Plumbing Study (\$15,200), Jail Roof Repairs (\$46,148), Training Center Roof (\$21,096), all from CIP 2017, Jail Heat Pumps/Piping (\$29,292), and Replace Jail Water Softener (\$25,000) from CIP 2016, Rooftop Duct Insulation (\$23,160) from CIP 2017, Jail Chiller Replacement (\$238,774), FCHC Drain Repairs (\$12,000), YC Tuck pointing (\$29,615), and Clock Tower Repairs (\$168,714) from CIP 2018. Re-appropriate funds for 2019 CIP: VMC Parking Lot (\$61,000), ISCO General Heating (\$32,700), Work Office Station (\$29,148), Jail Shower Floor (\$55,016), Receiving Split System (\$7,000), Compressor Replacement (\$35,000), Roof Replacement (\$35,000), Concrete Replacement Mason (\$48,000), and Tuck PT Repairs (\$72,015). To appropriate additional funds (\$34,272) for office modifications to PA office.</p>
<p>911 Emergency Phone (F261)</p>	<p>Re-appropriate funds for the following projects; Office Remodel (\$90,000) from CIP 2019</p>
<p>Health Clinic (F511)</p>	<p>Re-appropriate funds for the following project; Cabinets in the Forest Clinic (\$13,500).</p>
<p>Fair (F561)</p>	<p>Re-appropriate funds for the following projects; Cement Placement (\$90,000), Replace Paved Surfaces (\$120,000),</p>

Jail Commissary Fund (F595)	Re-appropriate funds for the following projects for Circuit Court; Floor Key Card Access, Court Room Gates, and Main Interior Security Door (\$18,640) for CIP 2018. Re-appropriate funds for the following project for Jail; Kitchen Tray Conveyor Replacement (\$20,000) for CIP 2018.
Bldg. Authority Operating (F631)	Re-appropriate funds for the following projects at HSB; Replace Entrance Door (\$13,215) from CIP 2016, Concrete Repairs (\$22,600), Parking Lot Repairs (\$91,709), Door Replacement (\$21,685), from CIP 2018. New Blower Shaft (\$10,019), Parking Lot Repair (\$124,200), Drinking Fountain Replacement (\$5,975), Carpet Replacement (\$25,000), DHHS Carpet Replacement (\$240,000) and Office Renovate (\$41,800) from 2019 CIP.
Innovation & Technology (F636)	Re-appropriate remaining funds for the following projects: Probate Court scanning project (\$121,268) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2019; Network Redesign (\$150,000), wireless project (\$9,775), Microsoft Licensing (\$190,400), Web Site Revamp (\$15,380), Network Security Assessment (\$48,520), and Wiring Project (\$3,400).
Mach./Equip. Revolving (F664)	Re-appropriate Circuit Court's imaging/scanning project (\$331,025), and E-filing software (\$10,000) from CIP 2014 and R18-190, courtroom tech replacements (\$10,923), and phonic ear (\$750) from 2017. Courtroom Technology Replacements (\$249,417) from 2018, Rolling File Storage (\$243,850), Document Management System (\$50,000), Projectors Jury Room (\$5,000) from 2019. Animal Control's bullet proof vest (\$5,085) 2018 and 2019 CIP and New Shelter Desktops (\$4,134) from CIP 2019. Equalization's Software for Online Mapping (\$4,118) from 2018 CIP. District Court's Backup Audio System (\$7,210) from 2019. FOC Scanner (\$7,500) from 2019. Probate Court E Filing Case (\$30,000), Courtroom Updates (\$48,160) and Clerk's Electric Doc System (\$30,000) To re-appropriate (\$44,798) for scanners and Image subpoenas for PA Office R19-192. Re-appropriate Facilities' Pump Out Vacuum (\$3,000), and Truck Plow Replacement (\$8,500) from CIP 2018. Re-appropriate Sheriff's Replacement of Bullet Resistant Vest (\$13,391) from R19-192. Re-appropriate 2019 CIP Mason CH UPS Replacement (\$35,050), County Wide Fall Protection (\$25,000), Mason CH Client Room Tables (\$8,000), Delhi Office Chairs (\$11,000) and VA Trans Vehicle (\$17,115).