

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH  
ROWE PROFESSIONAL SERVICES COMPANY**

**RESOLUTION # 18 – 185**

WHEREAS, Board of Commissioners Resolution #17-107 authorized the submission of the Michigan Natural Resources Trust Fund grant for the Lake Lansing North Park improvements project; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Lake Lansing North Park improvements project; and

WHEREAS, the project will provide accessibility improvements throughout the park. These improvements will include paved parking spaces, restroom improvements, paved walkways to connect facilities within the park for people of all abilities, native landscaping, replacement of drinking fountains, path widening, and replacement of approximately 800 feet of the entrance drive, etc.; and

WHEREAS, the prime professional will act as the professional of record, completing survey, preparing bid documents, bidding, and assisting the county with part-time construction assistance; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to ROWE Professional Services Company who submitted the most responsive and responsible proposal; and

WHEREAS, the lowest bid was submitted by a non-local vendor (MCSA Group Inc.) for \$28,787. A registered local vendor (ROWE Professional Services Company) submitted a bid that was within 10% of \$28,787. ROWE Professional Services Company qualifies and has agreed to utilize the local preference policy. The Purchasing Department has verified ROWE Professional Services Company can adjust their bid to match the \$28,787 low bid.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to ROWE Professional Services Company in an amount not to exceed \$28,787.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert  
**Nays:** None **Absent:** Tennis **Approved 04/16/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None **Absent:** None **Approved 04/18/201**