



GASTON COUNTY BUILDING INSPECTIONS

Mailing Address: P.O. Box 1578 Gastonia, N.C. 28053-1578, Phone Number (704) 866-3155

Street Address: 128 W. Main Ave., Gastonia, N.C. 28053-1578, Fax Number (704) 866-3966

Residential Permit Application Requirements: New Homes and Attached Additions

The steps listed below should be used as a general guideline to submitting a completed application for review. Please know that additional documents **may be** required depending upon the project being completed.

Step 1: Written Approval from City or County Zoning Department:

Depending on property location approval to construct will be given by appropriate Zoning office. Gaston County Zoning can be contacted at **704-866-3075**.

Step 2: Written Approval from Health Department:

Required for all new homes & additions if using private well and/or private sewer. Gaston County Health Department can be contacted at **704-853-5200**.

Step 3: Written Approval from Erosion Control:

Required for all jobs if property will be graded. If grading <1 acre of land the Erosion & Sediment Control Plan will suffice. If disturbing >1 acre of land Gaston County Natural Resources will need to approve. Gaston County Natural Resources can be contacted at **704-922-4181**.

Step 4: Completed residential application including:

- All Contractor & Sub-Contractor information
 - Owner may act as General Contractor, however the **General Contractor Exemption form** must accompany the application when being submitted.
 - All projects with an estimated cost of **\$30,000 or greater** must have a licensed General Contractor unless the Owner of the property is acting as such.
- Type of home & structures on the property
- Type of work to be completed
- Square Footage

Step 5: Lien Agent:

Required for all **new** jobs

Step 6: Appendix D / Workers Compensation:

Required for all jobs

Step 7: Plans for project:

All plans must be submitted on a minimum paper size of 11x17 and must be drawn to a scale of ¼" per foot or all dimensions must be shown. **Plans must be legible.** Plan requirements listed below:

- Elevation Views
- Footing, Foundations & Framing details
- Floor plan (bonus room cannot be used to label any space)

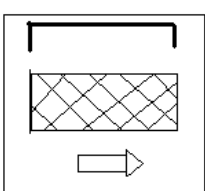
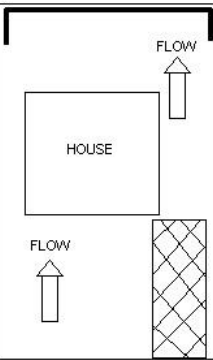
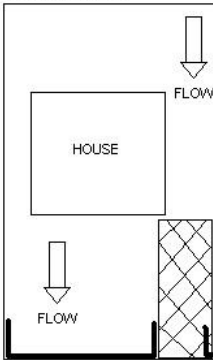
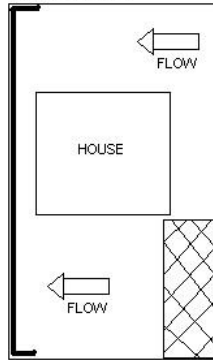
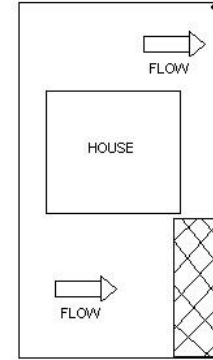
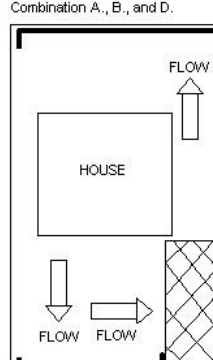
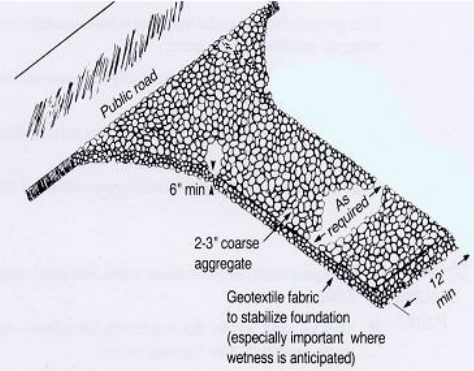
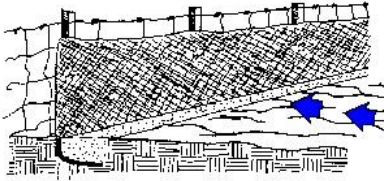


Mission Statement

Gaston County seeks to be among the finest counties in North Carolina. It will provide effective, efficient and affordable services leading to a safe, secure and healthy community, an environment for economic growth, and promote a favorable quality of life.

EROSION CONTROL PLAN OPTIONS FOR LOT CONSTRUCTION

The Soil Erosion and Sedimentation Control Ordinance requires "Persons conducting land-disturbing activity shall take all reasonable measures to protect all public and private property from sedimentation siltation caused by such activity" *Section 6(c.)*. Also, "construction activity on sites disturbing less than one acre must be included in the program if the construction activity is part of a larger common plan of development or sale that would disturb one acre or more". Pg 68757 *Federal Register/Vol 64, No 235/ 12-8-99/ Rules and Regulations*. Furthermore, anyone conducting land-disturbing activity of one acre or more within the same development cannot use this form and must submit an erosion and sedimentation control plan and obtain a certificate of approved plan prior to conducting the land-disturbing activity. Erosion Control measures must be installed and maintained correctly to function properly. Please refer to the *North Carolina Erosion and Sediment Control Planning and Design Manual* for specific guidance as it relates to installation and maintenance. The site shall be inspected for maintenance needs weekly or after each storm event, whichever is sooner.

Failure to install or maintain erosion control measures may result in penalties of up to \$5000 per day.

L E G E N D	INSTRUCTIONS: IDENTIFY ONE OR ANY COMBINATION OF LETTERS FOR THE SCHEMATIC THAT BEST DESCRIBES THE EROSION CONTROL MEASURES THAT WILL BE USED DURING CONSTRUCTION.	
E R O S I O N C O N T R O L O P T I O N S		<p>Silt fence</p> <p>Construction Entrance</p> <p>Direction of Flow</p>
	<p>Construction Sequence:</p> <ol style="list-style-type: none"> 1. Install silt fence; 2. Rough grade site; 3. Install construction entrance; 4. Final grade site; 5. Stabilize site; 6. Remove erosion control measures 	
	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>A. Flow to the Rear</p>  </div> <div style="width: 45%;"> <p>B. Flow to the Front</p>  </div> <div style="width: 45%;"> <p>C. Flow to the Left</p>  </div> <div style="width: 45%;"> <p>D. Flow to the Right</p>  </div> <div style="width: 45%;"> <p>EXAMPLE</p> <p>Combination A., B., and D.</p>  </div> </div>	
	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 45%;"> <p>CONSTRUCTION SPECIFICATIONS</p> <p>For more details, refer to: NC Erosion and Sediment Control Planning and Design Manual</p> <p>Wire mesh reinforcement</p>  <p>Silt fence fabric buried 8 inches and backfilled with compacted soil or crushed stone; Steel posts must be used (wire mesh reinforcement optional)</p> </div> <div style="width: 45%;"> <p>QUESTIONS? CONTACT:</p> <p><i>Gaston County Soil Erosion and Sedimentation Control Program</i> www.co.gaston.nc.us/NaturalResources <i>Gaston Natural Resources Dept</i> 1303 Cherryville Hwy Dallas NC 28034 704-922-4181</p> <div style="display: flex; justify-content: center; align-items: center;">   </div> </div> </div>	



GASTON COUNTY BUILDING INSPECTIONS DEPARTMENT

PO BOX 1578, 128 W. MAIN AVE. GASTONIA, NC. 28053

PHONE (704)866-3155 FAX (704)866-3966

Web Address: www.gastongov.com

RESIDENTIAL BUILDING PERMIT APPLICATION

PERMIT NUMBER _____

PROJECT COST _____

PROJECT ADDRESS (Including Lot Number) _____

DIRECTIONS TO PROJECT (must be provided)

OWNER'S NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE _____

CONTRACTOR _____ STATE LICENSE NUMBER _____

ADDRESS _____ CITY _____ ZIP _____ GASTON CO.COMPUTER NO. _____

OFFICE PHONE _____ CELL PHONE _____

CONTACT PERSON _____ PHONE _____

EMAIL ADDRESS _____

SUBCONTRACTORS Provide the full name of the company, State License No. and the Gaston County computer number, if known.

ELECTRICAL _____ LICENSE # _____ COMPUTER # _____

Phone Number _____

MECHANICAL _____ LICENSE # _____ COMPUTER # _____

Phone Number _____

PLUMBING _____ LICENSE # _____ COMPUTER # _____

Phone Number _____

DESCRIPTION OF STRUCTURE: (check ALL that apply to your project.)

- SINGLE FAMILY RESIDENCE DUPLEX RESIDENCE TOWNHOME MODULAR HOME
ON FRAME OFF FRAME ATTACHED GARAGE DETACHED GARAGE ATTACHED CARPORT
DETACHED CARPORT ACCESSORY STRUCTURE PIER/BOAT DOCK

NUMBER OF STORIES _____ NUMBER OF BEDROOMS _____

(no room plans may be listed as a "bonus room")

DESCRIPTION OF WORK: (Check One - Please describe if "OTHER")

NEW ADDITION REMODEL DEMOLITION FIRE RESTORATION OTHER _____

If this section is not filled out and matching the plans it will cause delay in the review process.

SQUARE FOOTAGES: APPLICANT MUST PROVIDE THE SQUARE FOOTAGE OF EACH PORTION OF STRUCTURE

TOTAL NEW HEATED AREAS (Includes all new heated areas on all floors, including finished basements, etc.) _____

UNFINISHED ROOMS _____ TOTAL OF ALL COVERED/UNCOVERED PORCHES, DECKS _____

UNFIN. BASEMENT _____ ATTACHED GARAGE _____ DETACHED GARAGE _____ STORAGE BLDG _____

PIER/BOAT DOCK _____ ATTACHED CARPORT _____ DETACHED CARPORT _____ OTHER _____

UTILITIES:

- CITY WATER COMMUNITY WELL PRIVATE WELL
CITY SEWER COMMUNITY SEWER PRIVATE SEWER

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within 6 months or if construction or work is suspended, or abandoned for a period of 12 months at any time after work is started. Inspections are required to confirm work in progress. A Saw Service is not considered a start.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

DATE _____

SIGNATURE OF PROPERTY OWNER

MAY BE SIGNED BY CONTRACTOR ACTING AS AUTHORIZED AGENT OF PROPERTY OWNER



GASTON COUNTY

Department of Building Inspections

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General Contractor Exemption Application

AN ACT TO REGULATE THE PRACTICE OF GENERAL CONTRACTING

"G.S. 87-1 'General Contractor' defined; exceptions.

(a) For the purpose of this Article, any person or firm or corporation who for a fixed price, commission, fee, or wage, undertakes to bid upon or to construct or who undertakes to superintend or manage, on his own behalf or for any person, firm or corporation that is not licensed as a general contractor pursuant to this Article, the construction of any building, highway, public utilities, grading or any improvement or structure where the cost of the undertaking is thirty thousand dollars (\$30,000) or more, or undertakes to erect a North Carolina labeled manufactured modular building meeting the North Carolina State Building Code, shall be deemed to be a 'general contractor' engaged in the business of general contracting in the State of North Carolina.

(b) This section shall not apply to the following:

(1) Persons, firms, or corporations furnishing or erecting industrial equipment, power plant equipment, radial brick chimneys, and monuments.

(2) Any person, firm, or corporation who constructs or alters a building on land owned by that person, firm, or corporation provided (i) the building is intended solely for occupancy by that person and his family, firm, or corporation after completion; and (ii) the person, firm, or corporation complies with G.S. 87-14. **If the building is not occupied solely by the person and his family, firm, or corporation for at least 12 months following completion, it shall be presumed that the person, firm, or corporation did not intend the building solely for occupancy by that person and his family, firm, or corporation.**

(3) Any person engaged in the business of farming that constructs or alters a building on land owned by that person and used in the business of farming, when the building is intended for use by that person after completion."

Section 2. G.S. 87-14 Regulations as to issue of building permits.

(a) Any person, firm, or corporation, upon making application to the building inspector or such other authority of any incorporated city, town, or county in North Carolina charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, grading or any improvement or structure where the cost thereof is to be thirty thousand (\$30,000) or more, shall, before entitled to the issuance of a permit, satisfy the following:

(1) **Furnish satisfactory proof to the inspector or authority that the person seeking the permit or another person contracting to superintend or manage the construction is duly licensed under the terms of this Article to carry out or superintend the construction or is exempt from licensure under G.S. 87-1(b).**

If an applicant claims an exemption from licensure pursuant to G.S. 87-1(b)(2), the applicant for the building permit shall execute a verified affidavit attesting to the following:

That the person is the owner of the property on which the building is being constructed or, in the case of a firm or corporation, is legally authorized to act on behalf of the firm or corporation.

That the person will personally superintend and manage all aspects of the construction of the building and that the duty will not be delegated to any other person not duly licensed under the terms of this Article.

That the person will be personally present for all inspections required by the North Carolina State Building Code, unless the plans for the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes.

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The building inspector or other authority shall transmit a copy of the affidavit to the Board, who shall verify that the applicant was validly entitled to claim the exemption under G.S. 87-1(b)(2). If the Board determines that the applicant was not entitled to claim the exemption under G.S. 87-1(b)(2), the building permit shall be revoked pursuant to G.S. 153A-362 or G.S. 160A-422.

(2) Furnish proof that the person has in effect Workers' Compensation insurance as required by Chapter 97 of the General Statutes.

(b) It shall be unlawful for the building inspector or other authority to issue or allow the issuance of a building permit pursuant to this section unless and until the applicant has furnished evidence that the applicant is either exempt from the provisions of this Article and, if applicable, fully complied with the provisions of subdivision (a)(1) of this section, or is duly licensed under this Article to carry out or superintend the work for which the permit has been applied; and further, that the applicant has in effect Workers' Compensation insurance as required by Chapter 97 of the General Statutes. Any building inspector or other authority that is subject to and violates the terms of this section shall be guilty of a Class 3 misdemeanor and subject only to a fine of not more than fifty dollars (\$50.00).

Section 4. G.S. 160A-420 Inspections of work in progress.

As the work pursuant to a permit progresses, local inspectors shall make as many inspections thereof as may be necessary to satisfy them that the work is being done according to the provisions of any applicable State and local laws and of the terms of the permit. In exercising this power, members of the inspection department shall have a right to enter on any premises within the jurisdiction of the department at all reasonable hours for the purposes of inspection or other enforcement action, upon presentation of proper credentials. If a permit has been obtained by an owner exempt from licensure under G.S. 87-1(b)(2), **no inspection shall be conducted without the owner being personally present, unless the plans for the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes.** Failure to comply will result in a \$50.00 re-inspection fee.

I, the undersigned, have read and understand the above General Statute. As the owner of the land upon which a building permit was applied for, I hereby affirm or swear that I qualify under the exemptions to assume all responsibility and liability of a general contractor upon this project.

Violation of G.S. 87.1 will result in legal action, a stop work order, revocation of the building permit and you may be found guilty of a misdemeanor punishable of a fine not less than \$500, imprisonment of three months, or both.

Affidavit

I, _____, hereby declare that I am requesting to purchase a permit to build a
(Print name)
_____ located at _____
(Address of property)

Unlicensed Building Permit Applicant Questionnaire

By Signing this Application I also certify to all of the following:

Initial and sign

I own the land on which this building will be constructed? _____

I have not hired or intend to hire an individual to superintend and manage construction of the project? _____

I intend to superintend and manage construction activities? _____

I intend to schedule, contract, and directly pay for all phases of construction work to be done? _____

I intend to personally occupy the building (commercial: own and operate your business) for at least 12 consecutive months following completion of construction and do you understand that if you do not do so, it creates the presumption under law that you fraudulently secured the permit? _____

Under penalties of perjury and fraud, I declare the answers to the above questions to be true and accurate.

Applicant signature _____ Date _____

I certify that the above person personally appeared before me and acknowledged the execution of the foregoing instrument. Witness my hand and notary seal on the _____ day of _____, 20__

Notary Public

My commission Expires: _____

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Lien Agent Information

The following information is being supplied in accordance with North Carolina Senate Bill 42 in order to obtain a building permit. Please go to www.liensnc.com in order to obtain a Lien Agent.

Permit Number: _____

Address of Project: _____

Lien Agency: _____

Agent's Address: _____

Agent's Phone Number: _____

Agent's Fax Number: _____

Agent's Email: _____

This information **MUST** be posted in a conspicuous place and **MUST** remain for the duration of the project.

NO inspections may take place without this document onsite.

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APPENDIX D

AFFIDAVIT OF WORKERS' COMPENSATION COVERAGE

NCGS 87-14

The undersigned applicant for Building Permit # _____ being the

_____ Contractor

_____ Owner

_____ Officer / Agent of the Contractor or Owner

Do hereby attest under penalties of perjury that the person(s), firm(s), or corporations(s) performing the work set forth in the permit:

has/have three (3) or more employees and have obtained workers' compensation insurance to cover them,

has/have one (1) or more subcontractor(s) and have obtained workers' compensation insurance to cover them,

has/have one (1) or more subcontractor(s) who has/have their own policy of workers' compensation covering themselves,

has/have not more than two (2) employees and no subcontractors,

While working on the project for which this permit is sought. It is understood that the Inspection Department issuing the permit may require certificates of coverage of workers, compensation insurance prior to issuance of the permit and at any time during the permitted work from any person, firm, or corporation carrying out the work.

Firm Name: _____

By: _____

Title: _____

Date: _____