

Dundee Township Board of Trustees – Regular Meeting
December 16, 2020

Supervisor Glees called the December Meeting of the Board of Trustees to order at 7:03 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL. Supervisor Glees read the notice regarding the modifications to the IL Open Meetings Act as contained in SB 2135 which modified the procedures necessary to conduct a meeting via remote access. As required in the Act, the meeting will be video recorded, and the recording will be made available to the public via the Township’s website.

Roll call: Office Manager Block was in attendance at the Township office. Supervisor Glees and Trustees Harney, Johnson, Schaffer and Ahrens were participating in the meeting via remote access.

Trustee Ahrens led the attendees in the Pledge of Allegiance.

Agenda:

Trustee Johnson made a motion to approve the Agenda for the December 16, 2020 Board of Trustees meeting as presented with a second by Trustee Ahrens. Supervisor Glees called the motion to approve the Agenda as presented and with a roll call vote Supervisor Glees, and Trustees Harney, Johnson, Ahrens and Schaffer voted “aye”; the motion to approve the Agenda was approved.

Minutes/Treasurer’s Report:

Trustee Harney made the motion to dispense with the reading of the minutes from the November 18, 2020 Board of Trustees regular meeting and approve the minutes as presented. Trustee Johnson seconded the motion. During discussion, Trustee Schaffer requested several modifications to the minutes. He asked that more details regarding the additional compensation such as reimbursement for approved expenses that was granted to the Trustees and the Clerk be included in the minutes as well as a request to present the ordinances setting the compensation for the Elected Officials in the minutes in the order in which they were discussed. Supervisor Glees asked for a motion to amend the minutes which was made by Trustee Schaffer and seconded by Trustee Ahrens. Supervisor Glees called the motion to amend the minutes of the November 18, 2020 Board of Trustees regular meeting as requested and with a roll call vote Supervisor Glees, and Trustees Harney, Johnson, Ahrens and Schaffer voted “aye”; the motion to amend the November 18, 2020 regular Board of Trustees meeting minutes was approved.

Supervisor Glees then called the motion to approve the minutes of the November 18, 2020 Board of Trustees regular meeting as amended and upon roll call vote Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted “aye” – motion carried.

Trustee Harney made the motion to accept the November 30, 2020 Treasurer’s Report and Financial Reports through December 15, 2020 as presented subject to audit – Trustee Ahrens seconded the motion. Upon roll call vote, Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted “aye” – motion carried.

Reports:

Kane County Board Member Chris Kious: Mr. Kious noted that he had recently been elected by the Kane County Board as President of the Kane County Forest Preserve for a two-year term. He also updated the Board on several County programs including:

- a) He reviewed the new organization of the Kane County Board with the new chairperson.
- b) The Cares Act Committee at their last meeting reported that they had approximately \$42 million left for distribution and that these distributions would be made through February 2021. The second round of the applications for businesses is oversubscribed however additional money is coming back that was unused by the Kane County Sheriff and the Kane County Health Department which will be reallocated to the business applications.
- c) The first round of Covid-19 vaccines has arrived at Sherman Hospital in Elgin.

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708 Mental Health Board : Mr. Paul Setze, the chairman of the 708 Mental Health Board, reported that the Board had met last week and had approved the Board Levy for the 2020 tax year payable in 2021. The Board also approved a one-year plan which includes awarding service contracts geared towards educating the community about the mental health problem and the available services. The Board is also looking at finding alternative sources of funding for its' programs. The Board will meet in January and plans to meet monthly during 2021. The Board will begin working on requesting bids for service contracts and are targeting the second quarter of 2021 to begin making awards.

Trustee Schaffer asked if the 708 Board had done an actual budget or just the Levy? Mr. Setze noted that they are working to allocate the funds and that the Board's desire is to use the bulk of the funds for providing services to the residents of Dundee Township. They are also looking to place an order for a caseworker.

Other expenses would include some legal expenses, office supplies and the like.

Trustee Schaffer repeated that he was looking to see a more detailed budget for the 708 Board. Mr. Setze replied that the Board is moving as quickly as possible considering the Covid-19 delays. He stated that the Board will begin a full budgeting process at their January 2021 meeting. Supervisor Glees reported that the video of the last 708 Board meeting would be up on the website by Friday, December 18, 2020.

Highway Commissioner: Mr. Sinnett was unable to attend the meeting he did however provide the following written report: I apologize for the late notice, but I will not be able to attend this evening's meeting. The following is a brief summary report for December 2020. This past month has been the usual maintenance of the facilities. We have been doing signage checks on the roadways and have also noted some signage needed for the new Longmeadow portion from Route 25 to Bolz Road.

The road crew continues to make sure the roads are staked in preparation for the snow removal season, as well as continued brush trimming along the road so the trucks may clear them. We do have one truck prepared to be listed for bid this month.

Assessor: Assessor Bielak noted that not a lot is going on in his department currently. The staff is continuing to do some field work and they have called the various villages to remind them to send copies of building permits for this past year.

Open Space: Supervisor Glees presented the open-space report as written. She highlighted that there has been an increase in usage at both the Raceway Woods facility and the Jelke Creek Bird Sanctuary site. The staff is busy keeping up with the pickup of garbage at all of the sites. The staff is also preparing for prescribed burns at the Dixie Briggs facility. Additionally, they are doing brush and tree removal and are working to winterize the open space barn. They are trying to set up prescribed burns at the Library Springs site. Finally, they are working on installing replacement signs at a variety of the sites.

Trustee Johnson noted that he has a party who could possibly construct the new bridge to replace the one which was washed out at the Dixie site. He will work with Supervisor Glees on this matter.

Cemetery: Office Manager Block provided a brief update on the wreath sales during the holiday season at the cemetery and also highlighted the burial information comparing this year to previous years.

Supervisor: Supervisor Glees reviewed that she is attending a briefing on the Covid-19 pandemic every other day and she wishes to remind everyone to continue to wash her hands frequently; where your mask; and maintain proper social distancing.

She noted that there is still a moratorium on evictions for rental properties and a moratorium on shutting off utilities. Local villages, however, are continuing to add late fees to residents' bills that have been unable to pay. She noted a question regarding the Cares Act and the ability to help with emergency assistance specifically that the

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money may not be needed until the March or April when we anticipate being hit with a number of new cases. Trustee Harney asked that considering the potential homeless problem if people are evicted, could the Township use the Cares Act money to pay large rent bills and forestall evictions? Supervisor Glees replied yes - however we are unsure about what amount we could cover. She also noted that the Township could use the money to assist with paying mortgage payments that are in arrears. She noted that if renters cannot pay their rent bills, the landlords may be coming to us for assistance.

Public Comments: Supervisor Glees opened the Public Comment period.

Supervisor Glees noted that Mr. and Mrs. Ken Huffar had provided written comments that they wish to have included in the Board minutes. The comments are as follows:

From: Ken Huffar
Sent: Monday, November 23, 2020 10:26 AM
To: Trish Glees; ROBYN HUFFAR
Subject: 11/18 Meeting

Good day to all,

Please let me begin by stating that I removed myself from the virtual meeting on 11/18 due to time restraints on my side. I apologize for taking more time now after the meeting.

We have lived at our residence for 10 years, only in the last 2 years or so has the trimming of the landscape around our property became an issue. Last year the township really got aggressive cutting in our living privacy fence (helps in appreciation) and thinning out what once was a privacy barrier-one of the reasons we purchased this home. It does add value to our home and its curb appeal.

Branches and tree limbs are ripped not cut clean. Bark is ripped and limbs are hanging Appears the blade was not sharpened or was not reshaped. All the debris is left for the homeowner to clean up. The township did (after much ado) make an attempt at cleaning up but we still had to finish the clean-up ourselves.

When we did complain we were told by Scott this should be good for several years. The next week at 7 A.M. we had 3 township workers come out to stump all the roots so that nothing will grow back. We had another round of discussion and I also sent pictures to the Board at that time. 3 workers 2 stood by while the stumpier did the work. I also showed that 2 workers were talking to a passerby while the 1 worker had the stumpier overhead of the Bobcat. I have not seen any other properties being stumped besides ours. Please advise if I am wrong.

So again 2 weeks ago another worker was back with the circular blade cutting in to our front bushes again. I had an issue with the worker. We had words because of the ripping not trimming of the bushes and how much more they planned on trimming. My wife was also present. When the worker got back to the shop, he told untruths to Scott and in return he called the Sherriff on me. Never looked into the allegations just believe what was told. The Kane County Officer took both sides of the complaint. The Officer summarized that this is not a police matter and a waste of police time and this should be resolved by communicating with the township. We agree. We now feel bullied. We are senior citizens that pay taxes and feel it's disheartening when you have to battle with your own township.

Adding to this the township put in a new culvert at the back of our property last year. (See attached) It's been a problem since day one. The surrounding area was never leveled so we can't mow it. It now diverts water to run to the back of our yard and has caused ruts that are difficult to ride over with our mower and is eroding the soil every time it rains causing bushes to die. I did address this at a past meeting and Scott said he would follow up on it – no communication. My wife did run into Scott one day in the neighborhood in early summer and asked about the

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issue -Scott promised this would be taken care by the end of this past July. Nothing has happened. Poor communication.

And last year when we had the first deep snow fall Ridge Rd (which borders the North side of our property) wasn't plowed. For some reason it became a question whether plowing would continue even though it had been done for years. Luckily another neighbor took the reins and did get a commitment that Ridge would be plowed. She spent much time and ended up having to contact Kane county folks to be sure it wouldn't be an issue this year. No forewarning or any communication on that either.

The issue of the bushes and culvert may seem trivial to you but this is our home that we take pride in. Every time the township comes out, we fear what they will do next. We do have neighbors that are also concerned about the trimming at their properties and how it's an eyesore. No one likes to come home to see landscapes destroyed and debris to clean up.

We understand it can't all be the way we want but would hope for some compromise and communication.

Thank you for your time on this matter. I can elaborate on any of the above if needed.

Sincerely,

Ken Huffar

No other members of the public wished to make a comment and Supervisor Glees closed the public comment period.

New Business:

Review, Discussion and Approval of the Township Meeting Schedule for 2021: The proposed schedule for the Board of Trustee's regular meetings, the annual town meeting and the Cemetery Board of Trustees meetings was presented. After a brief discussion, Trustee Schaffer made a motion to approve the Township Meeting Schedule for 2021 as presented with a second by Trustee Harney. Supervisor Glees called the motion to approve the Township Meeting Schedule for 2021 as presented and upon roll call vote Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted "aye" – motion carried.

Review, Discussion and Approval of the Township Holiday Schedule for 2021: The proposed Township Holiday Schedule for 2021 was presented. Trustee Schaffer made a motion to approve the Township Holiday Schedule for 2021 as presented with a second by Trustee Johnson. Supervisor Glees called the motion to approve the Township Holiday Schedule for 2021 as presented and upon roll call vote Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted "aye" – motion carried.

Review, Discussion and Approval of Ordinance 2020-006 Renaming of Algonquin Road to Sandbloom Road: Ordinance 2020-006 was presented. The ordinance seeks to give the Kane County GIS department the ability to update their maps to show the road commonly known as Sandbloom Road instead of its historic name of Algonquin Road which is not been in use for a number of years. This update will help provide updated information to emergency personnel, service personnel such as delivery services and the like. After a brief discussion, Trustee Johnson made the motion to approve ordinance 2020-006 as presented. The motion was seconded by Trustee Harney. Supervisor Glees called the motion to approve Ordinance 2020-006 Renaming of Algonquin Road to Sandbloom Road as presented and upon roll call vote Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted "aye" – motion carried.

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OLD BUSINESS

Presentation/Review of slides on the breakdown of expenses for FY 2021: The updated slides showing the expenses through December were presented. The slides will continue to be prepared and presented monthly.

Review, Discussion and Vote on Ordinance 2020-004 – An Ordinance approving the Township Property Tax Levy for 2020 (Property Taxes payable in 2021): Ordinance 2020-004 which establishes the Township Property Tax Levy for 2020 (property taxes payable in 2021) was presented. After a brief discussion, Trustee Harney made a motion to approve Ordinance 2020-004 as presented with a second by Trustee Johnson. Supervisor Glees called the motion to approve Ordinance 2020-004 – An Ordinance approving the Township Property Tax Levy for 2020 (Property Taxes payable in 2021) as presented and upon roll call vote Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted “aye” – motion carried.

Review, Discussion and Vote on Ordinance 2020-005 – An Ordinance approving the Road District Property Tax Levy for 2020 (Property Taxes payable in 2021): Ordinance 2020-005 which establishes the Road District property tax Levy for 2020 (property taxes payable in 2021) was presented. After a brief discussion, Trustee Johnson made a motion to approve Ordinance 2020-005 as presented with a second by Trustee Harney. Supervisor Glees called the motion to approve Ordinance 2020-005 – An Ordinance approving the Road District Property Tax Levy for 2020 (Property Taxes payable in 2021) as presented and upon roll call vote, Supervisor Glees and Trustees Harney, Ahrens, Johnson, and Schaffer voted “aye” – motion carried.

Review, Discussion and Approval of the Estimate of Revenues to support the 2020 Property Tax Levies: The Board reviewed the Estimate of Revenues that was presented. During the discussion of this matter, Township Counsel noted that the Board did not need to approve the Estimate of Revenues at this time. Therefore, the matter was tabled.

Audit/Approve Bills and Payrolls:

Audit Bills – Pending Town Fund Bills \$28,152.22; Pre-Paid Town Bills \$418.06; Payrolls \$27,794.18 & \$30,849.03; Pending General Assistance Bills \$1,525.21; Prior Month’s General Assistance Costs \$6,376.82; General Assistance Payrolls - \$558.17 & \$622.22; Pending Cemetery Fund Bills \$6182.36; Pre-Paid Cemetery Bills \$0.00; Payrolls \$8,202.44 & \$7,851.09; Pending Road & Bridge Fund Bills \$27,631.68; Pre-Paid Road & Bridge Bills \$382.72; Payrolls \$14,968.85 & \$17,022.16; Road IMRF/FICA Payrolls of \$2,656.97 & \$2,723.70.

Office Manager Block presented the bills that had been added to the payables since the packet was sent to the Trustees. The Board briefly reviewed the bills. Trustee Ahrens made a motion to approve the bills as audited with a second by Trustee Harney. Supervisor Glees called the motion and upon roll call vote Trustees Harney, Ahrens and Johnson and Supervisor Glees voted “aye” - Trustee Schaffer voted “nay” - motion passed 4 – 1.

Budget Transfers:

Budget Transfers #7 & 8 were presented for approval. Both of the transfers involve the Cemetery fund. Budget Transfer #7 sought to transfer \$200 from the maintenance of grounds account to the postage account and budget transfer #8 sought the transfer of \$500 from the maintenance of grounds account to the other professional services account to cover the security alarm payments. After a brief discussion, Trustee Harney made the motion to approve both of the requested budget transfers as presented with a second by Trustee Johnson. Supervisor Glees called the motion and upon roll call vote Trustees Harney, Ahrens, Schaffer and Johnson and Supervisor Glees voted “aye” - motion passed.

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Executive Session:

The Board did not go into executive session.

Supervisor Glee asked if there were any additional items that needed to be brought before the Board and hearing none, she asked for a motion to adjourn. Trustee Johnson made the motion to adjourn with a second by Trustee Harney. Upon voice vote, all present voted “aye” – motion carried, and the meeting was adjourned at 8:24 PM.

A handwritten signature in blue ink, reading "Robert L. Block", is written over a horizontal line.

Robert Block
Dundee Township Deputy Clerk