

Dauphin County Sheriff's Office

Nicholas Chimienti Jr.
Sheriff

Jack Duignan
Chief Deputy



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Dauphin County Courthouse
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LICENSE TO CARRY FIREARM APPLICATION INSTRUCTIONS

1. You must be 21 years of age and a Dauphin County resident
2. You must provide the following:

NEW APPLICANTS – Two forms of ID required, one being your current Pa Driver's License with current address and alternate form of ID. The alternate forms of ID are as follows: US Passport, Military ID, Voter Registration, Vehicle Registration, Social Security Card, Tax Bill, or expired Concealed Carry Permit (within 6 months.) Permits that expired on or after March 19, 2020 are now granted an additional extension. The extension now goes through December 31, 2020. The previous extension was set to expire on September 30.

RENEWAL APPLICANTS – Driver's License with current address **AND** your current (or expired within 6 months) Concealed Carry Permit.

NON-US CITIZENS – same as new applicants **AND** Alien Registration/Green Card that shows immigration status and AR Number or Form I-94 with an eleven-digit admission number.

3. The application **MUST** be completed in its entirety.
4. License Fees are as follows:

APPLICATION FEE - \$6.00

PERMIT FEE - \$14.00

TOTAL FEES: \$20 (total must be submitted with your initial application.)

FEES MUST BE PAID IN CASH OR MONEY ORDER.

Cash or Money Orders are the **ONLY** acceptable payment for the application/processing fee. Paying via cash will speed up the process. The money order must be made out to the "Dauphin County Sheriff's Office" in the amount of \$20.00 for the application process fee.

Providing false information on your application may subject you to the penalties outlined in 4904 of the Crimes Code, 18 Pa.C.S., relating to unsworn falsifications to authorities and the Uniform Firearms Act. **ALL** Drug and Drug related charges are automatic **DENIALS**. Medical Marijuana Card will give rise to an inference that you are an "unlawful user of or addicted to" a controlled substance, pursuant to 27 C.F.R. § 478.11. Therefore, it is also unlawful for you to apply for, possess or renew a Pennsylvania License to Carry Firearm (LTC), because you are "[a]n individual who is prohibited from possessing or acquiring a firearm under the statutes of the United States." (Pennsylvania Consolidated Statutes Chapter 18, Section 6109(e)(1)(xiv).

Office hours are Monday thru Friday 8AM-4PM, however no applications will be accepted at this time after 3pm due to the increased demand for licenses and statewide backlogs of the PICS check. **NO** exceptions. The Northern Dauphin County and Lower Paxton Township satellite offices are still closed due to manpower issues.

"Protecting and Serving the People of Dauphin County"