

**MINUTES**  
**City of Alpena Planning Commission**  
**Joint CIP Meeting (Virtual)**  
**February 17, 2021**  
**Alpena, Michigan**

**CALL TO ORDER:**

The joint meeting of the Planning Commission was called to order at 5:32 p.m. by Randy Boboltz, Planning Commission Vice-Chair.

**ROLL CALL: PLANNING COMMISSION**

**PRESENT: Werda, Kostelic, Bauer, VanWagoner, Boboltz, Gilmore, Kirschner**

**ABSENT: Sabourin, Wojda**

**STAFF: Andrea Kares (Director of Planning, Development, and Zoning), Cassie Stone (Recording Secretary), Rachel Smolinski (City Manager), Leilan Bruning (Deputy Clerk/Treasurer/Finance Director), Rich Sullenger (City Engineer), Steve Shultz (Assistant City Engineer & IT Coordinator), Shannon Smolinski (Engineering Assistant & Harbormaster), Mike Kieliszewski (Building Division Head), Billy Vogt (Building Inspector), Joel Jett (Police Chief), Bill Forbush (Fire Chief), Anne Gentry (Downtown Development Authority).**

**ABSENT: Soik**

**COUNCIL: Hess, Johnson, Mitchell, Nowak, Waligora**

**ABSENT: None**

Waligora left the meeting at 6:28 p.m.

**PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:**

Agenda was approved as printed.

**APPROVAL OF MINUTES:**

January 12, 2021 minutes was approved as printed.

Shannon Smolinski stated that no new projects were added to the City Hall Building Maintenance section of the CIP for this year. Kieliszewski explained the two new projects that

were added this year under the Public Safety Facility Building Maintenance section. Siding exposed masonry walls and replacing of overhead doors. Gentry stated that the first budget number under Economic Development/Property Acquisition Fund was charged to sewer and should be charged to 216, Economic Development (216-269-967-001). Gentry stated that Historic Plaque Project was added in the CIP to begin funding in 2022-2023. Forbush stated that two new projects were added in the Fire Department section of the CIP; Functional Fitness Equipment and Shipping Containers for Firefighting Training. Jett stated that an amendment will be made on the Police Vehicle Replacement. Under the 2021-2022 category there is currently \$90,000 listed but will be reduced to \$45,000 being that only one police vehicle will need to be purchased this year. Jett also stated that another addition in the narrative of the Replacement of Portable 800 m/Hz Radios is that the USDA grant process will be used for this project. If not awarded the USDA grant the intent is to spread the project over the next three years at \$22,000 every year. Shannon Smolinski stated that a Master Plan Development for the marina is needed to revitalize things. Seasonal Slip Water Service is also new this year so drinking water can be accessible to the boaters. Shultz stated that there are no new projects added. Right now it's pretty much just maintenance or standard upgrades. Shultz added that the City Hall Copier has been cut from previous budgets but needs to stay on top. Kares stated the only change in Planning was removing the Strategic Plan from the CIP as this will be able to be done this year. The funds that were allocated for it next year have been moved to Public Art. Sullenger stated a couple new projects that were added to the cemetery are Cemetery Garage Bathroom Renovation project, and Mausoleum Repairs which is still a few years out yet. A lot of the new ones that are added in the Parks section of the CIP came from the Recreation Plan which are highlighted in yellow. Parking Lot Improvements – Culligan Plaza is a new one added in Public Works. Sullenger stated no new projects in Local Street Funds. Under the Major Street Fund, Second Avenue Bridge Abutement was added. Some new projects were added in the Sewer Fund based on the needs out in the system as well as at the Water Recycling Plant. Sullenger stated that the CIP is not a wish list. Projects put in the CIP are a needs list.

***Motion made by VanWagoner to approve the CIP as it is drafted, seconded by Bauer.***

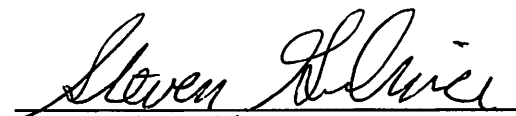
Ayes: VanWagoner, Boboltz, Kirschner, Gilmore, Kostelic, Werda, Bauer.

Nays: None

Absent: Sabourin, Wojda

Motion carried.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:38 p.m.

  
Steve Gilmore, Secretary