

MINUTES  
City of Alpena Planning Commission  
Joint CIP Meeting  
February 19, 2020  
Alpena, Michigan

CALL TO ORDER:

The joint meeting of the Planning Commission was called to order at 5:33 p.m. by Randy Boboltz, Planning Commission Vice-Chair.

ROLL CALL: PLANNING COMMISSION

PRESENT: Boboltz, Austin, Wojda, Kirschner, Gilmore, VanWagoner

ABSENT: Sabourin, Lewis

STAFF: Adam Poll (Director of Planning & Development), Cassie Stone (Recording Secretary), Rachel Smolinski (City Manager), Leilan Bruning (Deputy Clerk/Treasurer/Finance Director), Rich Sullenger (City Engineer), Steve Shultz (Assistant City Engineer & IT Coordinator), Don Gilmet (Building Official), Mike Kieliszewski (Assistant Building Official), Joel Jett (Police Chief), Bill Forbush (Fire Chief), Anne Gentry (Downtown Development Authority).

ABSENT: Soik

COUNCIL: Waligora, Johnson, Nowak, Hess, Mitchell

ABSENT: None

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

BUSINESS: 2021-2026 Capital Improvements Plan (CIP)

Poll welcomed everyone and explained the format of the meeting. All Department Heads will come up to the podium and talk about any changes to existing projects or any new projects that have been added. Jett started first with his projects. Wojda questioned if the dash cams in the police vehicles are able to be transferred from an older vehicle to a newer vehicle. Jett stated that most of the equipment is stripped out from the older vehicle to the newer vehicle time and time again over the years. Gentry stated that the only new project that has been added this year was Downtown Parking Modifications. Gentry added that nothing solid has been determined yet but eventually downtown parking capacity will need to be increased. Forbush stated that this year in the CIP the ambulance and fire section is separate but the budget is together for the first time. Forbush added that the number one project under the fire section is

ice rescue equipment. Fortunately, the Alpena County Sheriff's office has undergone a fundraising project and have raised all the funds needed to provide a rapid deployment craft (banana boat) and some additional suits and rope bags, etc., that will be presented to the department tomorrow. The ice rescue equipment project can now be cancelled and the support vehicles- pickup will move up to number one under the fire section. Poll followed with the planning department section and added that the only new project that has been added in was strategic planning. Kieliszewski reported only the new projects that have been added under the building section for instance at City Hall, Ambulance, Fire, and Police. Shultz reported that the only new project added in the IT Fund was City GIS Corrections which would entail contracting with NEMCOG to correct issues and fix older parcels within the City GIS. Gilmet reported that there is no new projects under the marina section, just the same ones that keep getting carried over year after year. Due to the high water levels there will be repairs that will have to be done at the marina. Sullenger, who holds the majority of the CIP projects, stated projects were updated and were prioritized due to urgency for instance under the equipment fund the trackless multi-use vehicle with attachments has been moved up to rank 2. Under the lighting fund Sullenger stated that many lighting upgrades are scheduled throughout the city. One new item in parks is bike parking improvements. The NOAA Shoreline Improvements is also new and mainly relies on CDBG grant funding. One of the new added projects under the Major Street fund are city wide manhole refurbishment as many manholes in the city are in dire need of repairs. Sullenger stated that under the Water Production Plant, Pneumatic and Instrumentation Drawings were added as a new project as many contractors ask for these drawings and we do not have them available. Water Treatment Plant Treatment Process/Improvement Study project has also been added as a new project. Waligora questioned what the status was on Ontario Street's reconstruction. Sullenger stated that the City was trying to hold out because MDOT was planning on installing a bike path on the railroad grade adjacent to Ontario Street but that project of installing the bike path keeps getting pushed back so Ontario Street reconstruction will soon be going out for bid. Waligora also questioned why 11<sup>th</sup> Avenue and Park was still not completed? Sullenger stated that it was supposed to be completed last fall but due to some delays on Wilson Street the contractor wanted to come in and do it late in the year but the City refused to allow that. It is on the contractors list to do first thing this spring.

COMMISSION ACTION:

***Motion made by VanWagoner***, to accept the capital improvement plan as drafted and discussed. ***Seconded by Wojda***.

Ayes: Austin, Wojda, Gilmore, Kirshner, VanWagoner, Boboltz

Nays: None

Absent: Sabourin, Lewis

Motion approved by a vote of 6-0.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:23 p.m., by Boboltz, Planning Commission Vice- Chair.



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Wayne Lewis, Secretary