

## **Alpena Wildlife Sanctuary Board Minutes December 15, 2016**

Members Present: Vernie Nethercut, Elizabeth Littler, Terry Gougeon, Tom Orth, Susie Austin, Judy Kalmanek

Staff: Adam Poll

Members Absent: Roger Witherbee (excused), Melissa Doubek (excused), Jackie Walchek, Christian Stevens

The meeting was called to order by Susie Austin at 4:03 pm

There was one addition to the agenda made by Vernie that we send a thank you card to Erin Riopelle for her service as a board member. The board agreed and Judy will bring a card to be signed to the January 2017 meeting.

A motion was made by Vernie, seconded by Elizabeth and carried to approve the November 2016 minutes.

### **Updates:**

Adam stated that the Sanctuary boundaries are from Chisholm Street to Bagley Street to include the oxbows, Island Park and the other islets in the area. Cow Island is privately owned and not part of the sanctuary. The edges of the sanctuary are the shorelines. Adam did not think the question needed to go to Council. He will ask Steve Schulz to provide a map with the accurate statement of the acreage of the sanctuary.

Adam distributed copies of the bylaws for the Wildlife Sanctuary Board which he has drafted. The board was asked to review them and be prepared to discuss and edit them at the January board meeting. At that point the bylaws can be passed. The bylaws are for the internal use of the board. The size and composition of the board is determined by City Council who makes the appointments to the board as well. Currently, there are 9 appointed members and the requirement that 51% or 5 members be city residents. Adam was asked and will bring the resolution creating the board and updates to the resolution to the January board meeting. It was suggested that the resolution should be cited or the information included in the bylaws.

### **Giving Tuesday Update:**

Judy reported that Giving Tuesday was successful. Twenty-three donors contributed that day and \$3,325 was collected. Including the 50 postcards provided by CFNEM, 365 postcards were mailed and several email blasts sent out to prospective donors. Following the event, contributors received a personal thank you note. It was well worth the effort and the River Center is guaranteed a place next year since it placed first in the amount of money collected that day.

### **Island Maintenance Update:**

Elizabeth reported on the riparian buffer project. She received a letter from Jennifer Muladore of Huron Pines who is willing to help with the signage. Elizabeth had sent Jennifer a photo she took of similar signage which will be a model for the one placed at our riparian project. Ron Young, Terry and Elizabeth will create a map for the sign. It was suggested that the map include the whole sanctuary and pinpoint the riparian buffer.

Discussion ensued on the variety of maps with various names for the sanctuary and various areas identified. Tom will bring his collection to the next meeting and once we agree on the area names and the acreage, the information can be passed along to Mary Beth Stutzman CEO of the CVB (Convention and Visitors Bureau). She has said all the information being distributed needs to be consistent and she'll work on it once she has the correct information.

**Pamphlet Approval:**

Board members had received by email a copy of the final iteration of the Wildlife Sanctuary brochure. A motion was made by Terry, seconded by Tom and carried that the brochure be adopted.

Judy will contact Allegra about having it printed. The initial printing will be 1,000-2,000 copies depending on the cost. Judy will contact Mary Beth at CVB to see about state-wide distribution. It was suggested that we spend time at the January meeting about local places for the brochures.

**Artist in Residence:**

Roger has not yet located a coordinator for this project. A question was asked about whether we've selected a painting from Mick Grochowski's last summer's works. Judy will follow up with Roger and see where we are on that.

**Round Table:**

Adam noted that the city received \$205,000 for the splash park. All of the match funds needed for the project will come from Rotary.

He noted that the ice rink at Thompson Park is the work of local residents.

The next meeting will be on January 19, 2017.

The meeting was adjourned at 4:50 pm.

Minutes taken and submitted by  
Judy Kalmanek, Secretary