

TOWN OF FLEMING PLANNING BOARD
Meeting Minutes for October 7, 2019

The meeting was called to order at 6:30 PM by John Baker, Chairman of the Board, and was followed by the Pledge of Allegiance. Bob made a motion to approve the minutes from the September 5, 2019 meeting. It was seconded by Jamie. The motion was adopted unanimously.

Members Present:

John Baker, Chairman
Robert Faynor
Jamie Moore
Terry Lang
Susan Sciortino
Felicia Sciortino, Secretary

Absent: Craig Coleman

Old Business:

The Board continued to discuss how best to create an Excel spreadsheet of the subdivisions in the town within the last ten years. They decided to keep it simple having the following criteria: Tax Map #, name of property owner(s), date the property was subdivided, and the number of lots. The spreadsheet should be complete by the spring of 2020 and Felicia Sciortino tentatively volunteered to make the spreadsheet.

New Business:

Letter from Nick Wilmot was reviewed requesting subdivision of his father's property. Zoning Officer Bill Gabak called Nick and advised him that his father would need to fill out a request for subdivision form.

New Business:

The Planning Board read over and revised a document explaining the minor subdivision process. Edits and revisions are ongoing; however, once a final product is made, the document will be published online for Fleming residents to read and reference.

Since no additional business was put before the Board, Jamie made a motion to adjourn and Bob seconded it. The motion was unanimously accepted. The next meeting is set for November 4, 2019 at 6:30 PM.

Respectfully submitted,
Felicia Sciortino, Secretary
John Baker, Chairman

