

# **CITY OF NILES**

## **CITY COUNCIL MEETING AGENDA**

### **January 10, 2022**

**The meeting will be held in person at 1345 E. Main Street,  
Niles, Michigan and streamed  
via Zoom**

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**Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.**

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

#### **ZOOM WEBINAR CITY COUNCIL MEETING ACCESS**

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

#### **MEETING PARTICIPATION**

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

*Resolution 92-11/1003 November 23, 1992*

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: [mayor@nilesmi.org](mailto:mayor@nilesmi.org)
- Mayor Pro Tem & 1<sup>st</sup> Ward Councilmember Gretchen Bertschy: [gbertschy@nilesmi.net](mailto:gbertschy@nilesmi.net)
- 1<sup>st</sup> Ward Councilmember Georgia Boggs: [gboggs@nilesmi.net](mailto:gboggs@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Amanda Dunnem [adunnem@nilesmi.net](mailto:adunnem@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Travis Timm: [ttimm@nilesmi.net](mailto:ttimm@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember William Weimer: [wweimer@nilesmi.net](mailto:wweimer@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember Charlie McAfee: [cmcafee@nilesmi.net](mailto:cmcafee@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember John DiCostanzo: [jdicostanzo@nilesmi.net](mailto:jdicostanzo@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember Jessica Nelson: [jnelson@nilesmi.net](mailto:jnelson@nilesmi.net)
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org).

**6:00 P.M.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL: (If attending remotely announce your location; i.e., state and city.)**

**APPROVAL OF THE AGENDA:**

**PUBLIC HEARINGS:**

**CITIZEN PARTICIPATION: (PUBLIC COMMENTS)**

**PRESENTATIONS:**

**CONSENT AGENDA:**

1. Consideration of approving the minutes of December 27, 2021.
2. Consideration of approving the list of bills dated January 3, 2022.
3. Consideration of approving the election equipment maintenance agreement with Election Source of Grand Rapids, MI in the amount of \$2,595.00 to be charged to the Election Maintenance Equipment Fund.

**CITY ADMINISTRATOR'S REPORT:**

**Introduction of Items for Discussion**  
**Items for Council Action**

4. Consideration of accepting the quote for computer security support and subscriptions at an annual cost of \$3,527.00 to be charged 50/50 to the General Fund and the Utility Fund and authorizing the Information Systems Manager to sign any required documents.
5. Consideration of approving the emergency purchase of four (4) tablet computers and related accessories from Shi at a cost of \$5,740.00 to be funded by the DART FY 2019 5339 Grant.
6. Consideration of approving the emergency purchase of forty-six (46) computers from Shi at a cost of \$39,790.00 to be charged to the respective Utility Fund, Street Fund, Clerk Fund, Assessor Fund, Police Fund, DART Fund, and General Funds.
7. Consideration of approving a resolution which authorizes staff to submit the FY 2023 MDOT Regular Services Program Application for capital and operating funds for DART and authorizing the Mayor to sign the necessary forms on behalf of the City of Niles.
8. Consideration of authorizing the City Attorney and the City Administrator to negotiate a purchase agreement with the owners of Sew Happy Sales and Service for City Council review and consideration.

**APPOINTMENTS:**

9. Consideration of confirming the appointment of Larry Harris to the DART Advisory Board.

**CITY ATTORNEY'S REPORT:**

**COUNCIL MEMBER'S REPORT:**

Council Member Boggs  
Council Member Bertschy  
Council Member Dunnem  
Council Member Timm

Council Member McAfee  
Council Member Weimer  
Council Member DiCostanzo  
Council Member Nelson

**MAYOR'S REPORT:**

**CLOSED SESSION:**

For the purpose of reviewing written legal opinion on employment matter

**ADJOURNMENT**

**PLEASE NOTE**

A Committee of the Whole and an Appointment Committee Meeting are scheduled to follow the January 10<sup>th</sup> City Council Meeting. Both agendas can also be viewed on this page of the website.