

CITY OF NILES

CITY COUNCIL MEETING AGENDA

December 27, 2021

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem adunnem@nilesmi.net
- 2nd Ward Councilmember Travis Timm: ttimm@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Jessica Nelson: jnelson@nilesmi.net
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARINGS:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of December 13, 2021.
2. Consideration of approving the list of bills dated December 22, 2021.
3. Consideration of approving a donation to the 2022 Niles Summer Concert Series in the amount of \$2,000 to be charged to the Community Promotions Fund to assist with costs associated with the event.
4. Consideration of approving the annual maintenance agreement with Applied Imaging for DocuWare services in the amount of \$9,001.98 to be charged to the individual departments by usage.
5. Consideration of approving by resolution the proposed lease with Randy Rentz, 31445 U.S. 12, Niles, MI and Larry Verhostra, 1160 Huntley Road, Niles, MI with an expiration date of December 31, 2026.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion
Items for Council Action

6. Consideration of approving the CDBG PY 2020 CAPER.
7. Consideration of approving the emergency purchase and installation of a 2" – valve and shutoff from Selge Construction of Niles, MI in the amount of \$11,569.13 to be charged to the Maintenance-Distribution Mains Fund.
8. Consideration of approving to waive sealed bids and accept the quote of \$28,403.00 to be charged to the Maintenance- Construction Work in Progress and the Underground Conduct & DEV (CO) Funds from Sunbelt-Solomon Solutions of Solomon, Kansas for the three (3) padmount transformers for use at the upcoming Niles Commercial Development Project of 930 S. 11th Street.
9. Consideration of approving the 2022 Line Clearance and Boulevard Right of Way Fee Schedule with Tree Servants of Bremen, IN and authorizing the Mayor to sign the contract Addition No. 1.
10. Consideration of accepting the proposed Opioid Settlement Agreement and authorizing the City Administrator to digitally sign the Election and Release Document.

APPOINTMENTS:

11. Consideration of confirming the appointment of Timothy Rogers to the Board of Public Utilities.
12. Consideration of confirming the reappointment of Peter Pappas and Hazel Absher to the Board of Review.
13. Consideration of confirming the reappointment of John DiCostanzo and William Weimer to the Brownfield Redevelopment Authority.
14. Consideration of confirming the appointment of Norma Ferris and the reappointment of Serita Mason and Linda McLane to the DART Advisory Board and recognizing the resignation of David Markel from the DART Advisory Board.
15. Consideration of confirming the reappointment of Fredda Zeiter, Justin Flagel, and Sandra Whitmyer to the Downtown Development Authority (Main Street DDA).

16. Consideration of confirming the reappointment of Jamie Bennett, Christina Arseneau, and Mollie Watson to the Fort St. Joseph Archaeology Advisory Committee.
17. Consideration of confirming the reappointment of Fredda Zeiter, Steve Arseneau, and Lisa Croteau to the Historic District Commission.
18. Consideration of confirming the reappointment of Ed Thomas to the Parks and Recreation Board.
19. Consideration of confirming the reappointment of Brian Thomas, Jennifer Scally, Rodrigo Correa, John DiCostanzo, and John Pulling to the Planning Commission.
20. Consideration of confirming the reappointment of Ed Thomas to the Zoning Board of Appeals.

CITY ATTORNEY'S REPORT:

21. Consideration of approving the second reading and enactment of an ordinance to regulate possession and consumption of alcoholic liquor within the Social District's Common Area.

COUNCIL MEMBER'S REPORT:

Council Member Boggs
Council Member Bertschy
Council Member Dunnem
Council Member Timm

Council Member McAfee
Council Member Weimer
Council Member DiCostanzo
Council Member Nelson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT

PLEASE NOTE

An Appointment Committee Meeting is scheduled to follow the December 27th City Council Meeting. The agenda can also be viewed on this page of the website.