

CITY OF NILES

CITY COUNCIL MEETING AGENDA

November 22, 2021

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem adunnem@nilesmi.net
- 2nd Ward Councilmember Travis Timm: ttimm@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Jessica Nelson: jnelson@nilesmi.net
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARINGS:

To hear public comment on the PY 2020 CAPER (Consolidated Annual Performance and Evaluation Report).

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

Presentation of Proclamation

National Hospice and Palliative Care Month

CONSENT AGENDA:

1. Consideration of approving the minutes of November 8, 2021.
2. Consideration of approving the list of bills dated November 17, 2021.
3. Consideration of authorizing the transfer of the Ford Crown Victoria vehicle, VIN#2FAHP71V68X176779, from the Niles Police Department to the Niles Fire Department.
4. Consideration of approving to pay the \$2,649.00 invoice from Hoffman Bros. Inc. of Battle Creek, MI from the Maintenance- Plant Equipment Fund for the emergency services to clean up the overflow at Progressive Drive lift station.
5. Consideration of approving the emergency purchase in the amount of \$3,785.00 to be charged to the Maintenance of Pump, Motor, Equipment Fund for chlorination to Clay well by Peerless Midwest of Mishawaka, IN.
6. Consideration of approving the purchase and installation of the Haas Model 610 Overhead Wash Bay Garage Door from 4 T Door Systems Inc. of Elkhart, IN at a cost of \$6,000.00 to be charged 60/40 to the Maintenance- Service Building Electric Fund and Maintenance- Service Building Water Fund.
7. Consideration of approving to accept the bid of \$18,799.00 to be charged to the Poles and Fixtures Fund from A. Meredith Schneider of East Point, GA for the purchase of wood utility poles.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

8. Consideration of approving to contract with the MRWA (Michigan Rural Water Association) of Okemos, MI at \$85.00 per hour to be charged to the Professional Services Fund for oversight at the WWTP and designating Superintendent John Simpson as the Utility Representative and authorizing the Utility Representative to sign the contract.
9. Consideration of approving to contract with Corpro Waterworks of Medina, OH for an Annual Service Agreement for inspection of the Cathodic Protection System of the City's five (5) water tanks and allowing the City Administrator to sign the Service Agreement in the amount of \$4,300.00 to be charged to the Water Division Maintenance Fund.
10. Consideration of approving to accept the quote of \$6,000.00 to be charged to the Maintenance-Service Building Treatment Plant Fund from 4 T Door Systems of Elkhart, IN for the purchase and installation of the components for the electric slide gate operator and authorizing the Utilities Manager to sign the quote.
11. Consideration of approving to accept the contract with Utility Financial Solutions of Leland, MI for an Electric Cost of Service and Rate Design Study at a cost of \$19,500.00 plus hourly expenses to be charged to the Professional Services Fund to design a new rate structure and authorizing the Mayor to sign the proposal.

APPOINTMENTS:

12. Consideration of confirming the reappointment of Martin Klubeck to the Niles District Library Board.

CITY ATTORNEY'S REPORT:

COUNCIL MEMBER'S REPORT:

Council Member Boggs
Council Member Bertschy
Council Member Dunnem
Council Member Timm

Council Member McAfee
Council Member Weimer
Council Member DiCostanzo
Council Member Nelson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT

PLEASE NOTE

The originally scheduled **Committee of the Whole Meeting** has been **CANCELLED** this evening as the presenter is unable to attend. Thank you for your understanding.