

CITY OF NILES

CITY COUNCIL MEETING AGENDA

October 25, 2021

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem adunnem@nilesmi.net
- 2nd Ward Councilmember Travis Timm: ttimm@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Jessica Nelson: jnelson@nilesmi.net
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARINGS:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

Tyler Ganus of Southeast Berrien County Landfill regarding landfill expansion.

CONSENT AGENDA:

1. Consideration of approving the minutes of October 11, 2021.
2. Consideration of approving the list of bills dated October 20, 2021.
3. Consideration of scheduling a public hearing on Monday, November 22, 2021 at 6:00pm to hear comments on the PY 2021 CAPER.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion
Items for Council Action

4. Consideration of authorizing the donation of the Jet A Fuel farm to Lenawee County Airport.
5. Consideration of approving a resolution in support of expanding landfill operations at the Southeast Berrien County Landfill.
6. Consideration of approving to contract with Corrpro Waterworks of Medina, Ohio for an Annual Service Agreement for inspection of the Cathodic Protection System of the City's five (5) water tanks in the amount of \$4,300.00 to be charged to the Water Division Maintenance Fund and authorizing the City Administrator to sign the Service Agreement.
7. Consideration of approving to accept the quote of \$9,750.00 to be charged 60/40 to the Maintenance-Service Building Electric and Maintenance-Service Building Water Fund from 4 T Door Systems of Elkhart, Indiana for the purchase and installation of the components for the electric gate upgrade and authorizing the Utilities Manager to sign the quote.
8. Consideration of approving to sole-source the purchase of Itron meter reading equipment from United Systems & Software, Inc. of Benton, Kentucky for the price of \$22,338.00 to be charged to the Maintenance – METERS Funds and authorizing the Utilities Manager to sign the quote.
9. Consideration of approving to construct a circuit tie for redundancy at the Industrial Park Substation for the approximate cost of \$73,633.00 to be charged to the Overhead Conductors and Devices Electric Fund.
10. Consideration of authorizing the Mayor to execute Master Agreement 2022-0113 with MDOT and authorizing the Mayor and/or City Administrator to sign related Project Authorizations for the period from October 1, 2021 to September 30, 2025 on behalf of the City of Niles for continued operation of the DART system.

APPOINTMENTS:

11. Consideration of confirming the appointment of Jeff Dunlap to the Brownfield Redevelopment Authority for the remainder of Sanya Vitale's term ending December 31, 2022.

CITY ATTORNEY'S REPORT:

COUNCIL MEMBER'S REPORT:

Council Member Boggs
Council Member Bertschy
Council Member Dunnem

Council Member McAfee
Council Member Weimer
Council Member DiCostanzo

Council Member Timm

Council Member Nelson

MAYOR'S REPORT:

**CLOSED SESSION:
ADJOURNMENT**

PLEASE NOTE

An Appointment Committee Meeting will follow the City Council Meeting on October 25th, 2021. That agenda can be viewed on this same page of our website.