

# CITY OF NILES

## CITY COUNCIL MEETING AGENDA

### June 14<sup>th</sup>, 2021

**The meeting will be held virtually  
via Zoom**

---

**Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.**

For individuals who may wish to join the virtual City Council meeting may do so from a PC, Mac, iPad, iPhone, Android device, or by telephone.

#### **ZOOM WEBINAR CITY COUNCIL MEETING ACCESS**

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

#### **MEETING PARTICIPATION**

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.

- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

*Resolution 92-11/1003 November 23, 1992*

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: [mayor@nilesmi.org](mailto:mayor@nilesmi.org)
- Mayor Pro Tem & 1<sup>st</sup> Ward Councilmember Gretchen Bertschy: [gbertschy@nilesmi.net](mailto:gbertschy@nilesmi.net)
- 1<sup>st</sup> Ward Councilmember Georgia Boggs: [gboggs@nilesmi.net](mailto:gboggs@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Amanda Dunnem [adunnem@nilesmi.net](mailto:adunnem@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Travis Timm: [ttimm@nilesmi.net](mailto:ttimm@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember William Weimer: [wweimer@nilesmi.net](mailto:wweimer@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember Charlie McAfee: [cmcafee@nilesmi.net](mailto:cmcafee@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember John DiCostanzo: [jdicostanzo@nilesmi.net](mailto:jdicostanzo@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember Jessica Nelson: [jnelson@nilesmi.net](mailto:jnelson@nilesmi.net)
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org).

**6:00 P.M.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PUBLIC HEARINGS:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL: (If attending remotely announce your location; i.e., state and city.)**

**APPROVAL OF THE AGENDA:**

**CITIZEN PARTICIPATION: (PUBLIC COMMENTS)**

**PRESENTATIONS:**

**CONSENT AGENDA:**

1. Consideration of approving the minutes of May 24, 2021.
2. Consideration of approving the list of bills dated June 9, 2021.

3. Consideration of approving the request by the EAA Chapter 865, Inc. to use the Jerry Tyler Memorial Airport property for the purpose of sponsoring the 34<sup>th</sup> Annual Fly-in Pancake Breakfast on Saturday, June 27, 2021.
4. Consideration of approving the request from P & J LIVE Sports to conduct the Summer Basketball League with \$500 being charged to the Parks and Recreation Fund at Plym Park basketball courts.
5. Consideration of granting permission to Western Michigan University Anthropology Department and the Niles History Center to host the Fort St. Joseph Archaeology Open House on Saturday, August 7, 2021 and Sunday, August 8, 2021 from 10:00 am – 6:00 pm at the Riverfront Park fort site and waiving all fees.
6. Consideration of approving the request for \$2,500 to be charged to the General Fund to support the Fort St. Joseph Archaeology Open House.

**CITY ADMINISTRATOR'S REPORT:**

**Introduction of Items for Discussion**

**Items for Council Action**

7. Consideration of accepting the terms of the Berrien County City/Village Road Agreement with \$6,902.29 being charged to the Major Street – Hired Services Fund and authorizing the Mayor to sign the agreement.
8. Consideration of granting permission to the Niles Riverfront Optimist Club to conduct the Riverfest and Carnival and the related requests including staff recommendations of \$4,690.00 being charged to various departments.
9. Consideration of approving the fireworks display through Mad Bomber Fireworks for \$15,000.00 to be held Friday, July 2, 2021 and approving an amendment to the Council's Community Promotions Fund of \$15,000.00 for the fireworks display.
10. Consideration of approving the amended Schedule of Fees by adding the Fireworks fee payment of \$50 and requiring a Certificate of Liability Insurance in the amount of \$1,000,000.
11. Consideration of approving a renewal of the Administrative Services Contract with Blue Cross Blue Shield of Michigan with \$79,531.00 being expensed to the FY 2020 and FY 2021 General Fund and Utility budgets based on employee numbers and authorizing the City Administrator to electronically sign the contract.
12. Consideration of approving the Memorandum of Understanding for the Indiana Michigan River Valley Trail Partnership and authorizing the Mayor to sign the memorandum.
13. Consideration of adopting a resolution to authorize the City Administrator or the Public Works Director to sign the grant documents for any future MDOT/FAA grants related to land acquisition at the Jerry Tyler Memorial Airport.
14. Consideration of adopting a resolution to approve a project agreement including grant funds not to exceed \$100,000 with the Great Lakes Fishery Trust for the Dowagiac River restoration project.

**APPOINTMENTS:**

**CITY ATTORNEY'S REPORT:**

**COUNCIL MEMBER'S REPORT:**

Council Member Boggs  
Council Member Bertschy  
Council Member Dunnem  
Council Member Timm

Council Member McAfee  
Council Member Weimer  
Council Member DiCostanzo  
Council Member Nelson

**MAYOR'S REPORT:**

**CLOSED SESSION:**

**ADJOURNMENT**