

CITY OF NILES

CITY COUNCIL MEETING AGENDA

May 24th, 2021

**The meeting will be held virtually
via Zoom**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to join the virtual City Council meeting may do so from a PC, Mac, iPad, iPhone, Android device, or by telephone.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.

- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem adunnem@nilesmi.net
- 2nd Ward Councilmember Travis Timm: ttimm@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Jessica Nelson: jnelson@nilesmi.net
- [City Administrator Richard Huff: cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- [City Clerk Linda Casperson: cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PUBLIC HEARINGS:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

Presentation of Certificate of Appreciation to Lt. Joseph Hixenbaugh and Lt. Kendra Hixenbaugh of The Salvation Army for their work in the Niles area for the past four years.

CONSENT AGENDA:

1. Consideration of approving the Minutes of May 10, 2021.
2. Consideration of approving the list of bills dated May 19, 2021.

3. Consideration of approving a 1st Ward Community Garage Sale to be held July 22, 23, and 24 and waiving the individual \$1 Garage Sale Permit Fee for any participating homes in the 1st Ward.
4. Consideration of approving the purchase and installation of a Yaskawa p1000 Variable Frequency Drive from Peerless Midwest of Mishawaka, Indiana at a cost of \$18,969.00 to be charged to the Maintenance-Well Control System Fund.
5. Consideration of approving the emergency expenditure of \$7,399.00 being charged to the Maintenance- Equipment Southside Sub Fund to Turner Electric Services of Sylvania, Ohio for the purchase and installation of a new battery charger for the Southside Substation.
6. Consideration of approving to accept the quote of \$4,459.00 to be charged to the Maintenance- Plant Equipment Replacement Fund from HESCO of Warren, Michigan for one (1) Replacement Aluminum Gate for the Wastewater Treatment Plant.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

7. Consideration of authorizing payment of \$18,229.00 to the Greater Niles Chamber of Commerce for business and economic development activities within the City of Niles and the Greater Niles area with 50% of this expense being charged to the City's General Fund and 50% of this expense being charged to the City's Utility Funds.
8. Consideration of renewing the Michigan Municipal League Membership dues including legal defense fund dues at a cost of \$6,617.00 for the period of July 1, 2021 – June 30, 2022 with 50% of this expense being charged to the City's General Fund and 50% of this expense being charged to the City's Utility Fund.
9. Consideration of accepting the allocation of \$7,031,749.00 from the Department of the Treasury and authorizing the Mayor and the Community Development Director to execute and submit the necessary documents.
10. Consideration of approving an engineering agreement with Wightman Engineering for project oversight of the Progressive Drive Lift Station for an estimated fee of \$12,000.00 plus reimbursable expenses being charged to the Wastewater Collection System and authorizing the Mayor to sign the proposal.
11. Consideration of granting permission to the Niles Riverfront Optimist Club to conduct the Bluegrass Festival and the related requests including staff recommendations and the approximate total cost of \$2,710.00 to various departments.
12. Consideration of approving the new Emergency Services Agreement (ESA) with Arbor Trails Apartments Limited Dividend Housing Association L.L.C. which will result in a \$25,000.00 annual payment to the General Fund and authorizing the Mayor to sign the ESA.
13. Consideration of authorizing the Mayor and Clerk to sign the necessary tax rate documents pertaining to the 2021 Millage Rates.
14. Consideration of adopting a resolution to accept the terms of the Investment Policy Statement pertaining to the City of Niles General Agency Account and authorizing the Mayor to sign the Investment Policy Statement.
15. Consideration of adopting a resolution to accept the terms of the Investment Policy Statement pertaining to the City of Niles Agency Account and authorizing the Mayor to sign the Investment Policy Statement.

16. Consideration of adopting a resolution to accept the terms of the Investment Policy Statement pertaining to the City of Niles Cemetery Board Agency Account and authorizing the Mayor to sign the Investment Policy Statement.

APPOINTMENTS:

CITY ATTORNEY'S REPORT:

17. Consideration of approving a second reading of an Ordinance to amend Ordinance 417 and enactment.

COUNCIL MEMBER'S REPORT:

Council Member Boggs
Council Member Bertschy
Council Member Dunnem
Council Member Timm

Council Member McAfee
Council Member Weimer
Council Member DiCostanzo
Council Member Nelson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT