

SPECIAL COMMISSION MEETING (BUDGET)

FRIDAY, MARCH 16, 2012

PRESENT: **NANCY CARTMILL, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
CHRIS TATUM, COUNTY MANAGER
TIFFANY STARK, BUDGET/FINANCIAL ANALYST

Nancy Cartmill, President, called the Special Commission Meeting to order at 10:00 a.m.

**FISCAL YEAR 2012-2013 BUDGET DELIBERATIONS WITH
ELECTED OFFICIALS**

KAREN S. COLE – COUNTY CLERK

Karen S. Cole, County Clerk, addressed her 402 County Clerk budget stating she was requesting a 7.5 percent overall salary increase for her employees, explaining that she preferred to give merit based raises as opposed to across the board increases. Ms. Cole stated that she was requesting \$1000 be added into the telephone line item. Additional funds were also needed for equipment repair and maintenance.

Ms. Cole also informed the Commission that a space consultant was currently looking over her offices to figure out what to do about the space issues that were being encountered. Ms. Cole told

the Commission that the consultant would provide the Commission with a plan to resolve the issues

ADELL CHANDLER – CIRCUIT CLERK

Adell Chandler, Circuit Clerk, explained to the Commission that her office was very busy and it was impossible for them to complete their tasks during normal business hours. Mrs. Chandler stated that there was no money in the overtime line item, and that they were currently unable to offer the employees paid time off to compensate for the overtime hours worked. Mrs. Chandler also requested \$5,000 for office supplies, due to paper prices rising, and that each clerk now had a printer at their desk and the cost of replacement ink cartridges was substantial. Mrs. Chandler also requested \$11,000 for the transition of a part-time filing clerk to a full-time filing clerk.

OTTIE ADKINS - ASSESSOR

Ottie Adkins, Assessor, reported that his budget would show a decrease of approximately \$5,000 from the previous year's budget. Mr. Adkins stated that he did not formally request a salary increase for his employees but would like for them to receive whatever the rest of the courthouse employees were awarded

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CHRISTOPHER CHILES – PROSECUTING ATTORNEY

Christopher Chiles, Prosecuting Attorney, requested a salary increase for his employees. Mr. Chiles also requested the addition of a secretary to the office. Mr. Chiles also informed the Commission that his office was in need of a new copier.

Nancy Cartmill, President, recessed the meeting at 11:00 a.m., until Tuesday, March 20, 2012, after the Special Commission meeting.

SPECIAL COMMISSION MEETING (BUDGET)

TUESDAY, MARCH 20, 2012

PRESENT: **NANCY CARTMILL, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
CHRIS TATUM, COUNTY MANAGER
TIFFANY STARK, BUDGET/FINANCIAL ANALYST

Nancy Cartmill, President, reconvened the Special Commission Meeting at 10:04 a.m.

THOMAS W. MCCOMAS – SHERIFF

Thomas McComas, Sheriff, stated his budget for this year was basically the same as last year's budget. Sheriff McComas requested the addition of either one full-time clerk position, or two part-time clerk positions to help with tax collections at the Ona field office, and also the addition of four deputies to the force. Sheriff McComas also stated that his office was in need of a new copier due to the fact that the current one was over twelve years old. Sheriff McComas stated that he was also requesting four additional vehicles and additional funds for extra radar units, computers, and for fuel.

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OSCAR ADKINS – HOME CONFINEMENT

Oscar Adkins, Director of Home Confinement, stated that Home Confinement was operating well and the increase in the Home Confinement Budget was primarily to increase the number of GPS units from 50 to 100.

Nancy Cartmill, President, recessed the meeting at 10:45 a.m., until Friday, March 23, 2012, at 10:00 a.m.

SPECIAL COMMISSION MEETING (BUDGET)

FRIDAY, MARCH 23, 2012

PRESENT: **NANCY CARTMILL, PRESIDENT (VIA TELEPHONE)**
ANNE YON, COMMISSIONER
CHRIS TATUM, COUNTY MANAGER
TIFFANY STARK, BUDGET FINANCIAL ANALYST

ABSENT: **ROBERT L. BAILEY, COMMISSIONER**

Nancy Cartmill, President, reconvened the Special Commission meeting at 10:00 a.m.

Chris Tatum, County Manager, went over the line-items with the Commission. Mr. Tatum stated that he had built in \$500 across the board raises for all employees.

Mr. Tatum also stated that there would be an addition of two part-time clerks for the Sheriff's field office and Tax Department. Mr. Tatum also said that a secretary would be added to the Prosecuting Attorney's office.

Mr. Tatum stated that employees would see no changes in their health insurance benefits.

The Commission also discussed the regional jail bill, which was estimated at \$300,000.00 per month.

Robert L. Bailey, Commissioner, stated that the tax collections needed to be placed in an interest bearing account, and that it should be brought to Sheriff McComas' attention.

Nancy Cartmill, President, recessed the meeting at until Monday, March 26, 2012, at 10:00 a.m.

SPECIAL COMMISSION MEETING (BUDGET)

MONDAY, MARCH 26, 2012

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PRESENT: **NANCY CARTMILL, PRESIDENT**
ROBERT L. BAILEY, COMMISSIONER
ANNE YON, COMMISSIONER
CHRIS TATUM, COUNTY MANAGER

TIFFANY STARK, BUDGET/FINANCIAL ANALYST

Nancy Cartmill, President, reconvened the Special Meeting of the Cabell County Commission at 10:00 a.m.

Chris Tatum, County Manager, once again went over the line-items with the Commission.

Mr. Tatum stated that the budget for the year was \$20,527,132.00.

Anne Yon, Commissioner, **moved to approve the 2012/2013 Budget for the Cabell County General Fund and Coal Severance Fund Levy.** Robert L. Bailey, Commissioner, seconded the motion and the vote was unanimous.

PRESIDENT, COUNTY COMMISSION

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