



## ARPA-21-7

ARP Application - Cabell County

**Status:** Active

**Date Created:** Nov 19, 2021

### Applicant

Dina Foster  
dfoster@pearidgepsd.com  
P.O. Box 86  
Barboursville, West Virginia 25504  
304-736-6711

### Internal Section

**Decision**

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**Award Amount**

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**Additional Comments**

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### Certification

**PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US TREASURY GUIDELINES REGARDING THE ELIGIBLE USES OF AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS**

**Digital Signature**

Dina Bernardes Foster  
11/02/2021

Click here for more information  
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

### Contact Information

**Organization Name**

Pea Ridge Public Service District

**Address**

P.O. Box 86 Barboursville, WV 25504

**Website (if applicable)**

pearidgepsd.com

**Phone Number**

304-736-6711

**Email Address**

dfoster@pearidgepsd.com

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## Project Summary

**Please provide a narrative overview or summary of your proposal, including but not limited to the following:**

**1. Brief description of the proposal**

Pea Ridge PSD proposes to build a new 3.0 million gallon per day treatment plant to replace the existing outdated plant A. The plant has also been increased in size in order to accommodate flows from the Village of Barboursville. Also proposes to extend service on Merritts creek Road, which will make service available to the Big Ben Highway. Service will be also extended on Rt. 2, going both North and South, which will eliminate 14 failing package treatment plants as well as many failing onsite systems

**2. Purpose and key anticipated outcomes**

The purpose of this project is to provide adequate sewage treatment to the current customer as well as provide service to an additional 760 customers in the Merritts Creek and Rt. 2 area. Making sewage available on the Big Ben Highway and Rt. 2 will allow for economic development in the area. Also, The village of Barboursville plans to close their existing treatment lagoon and bring the sewage to the District's new plant, thus eliminating a source of odor in the area.

**3. Individuals or communities served**

This will serve existing Pea Ridge PSD customers, Merritts Creek and Big Ben Highway, and Rt. 2 both North and South.

**4. How the COVID-19 pandemic has necessitated this request**

Because of price increases due to COVID-19, The project estimates have increased by \$6,829,500. Since the contribution by Barboursville has increased from \$2,500,00 to \$3,347,560, the District needs an additional \$5,978,940

**5. Amount of funding requested**

5,978,940

**6. Amount of any bids or cost estimates received to date, if applicable**

43,326,500

**7a. Amount of matching funds raised or committed by your organization**

37,347,560

**7b. Source of matching funds raised or committed by your organization**

SRF loan 28,000,000 / IJDC loan - 2,500,000 / DEP Debt forgiveness - 500,000 / IJDC grant - 500,000 / USEDA grant - 2,500,000 / Village of Barboursville -3,347,560 DA Grant - 2,500,000 Village of Barboursville - 3,347,560 t - \$500,000 USEDA Grant - \$2,500,000 Village of Barboursville contribution - \$3,347,560

**8. How ARP funds, if awarded, will be used**

Funds will be used to construct the project

**9. How long it will take you to complete the project if awarded funding**

The plan is to advertise for bids the first quarter of 2022. Project would normally take one year but due to material shortages, it may be as long as two years.

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## Proposal Details

**1. Please describe the problem or need which your project seeks to address**

Lack of capacity and age of plant A. Lack of sewer service in the Merritts Creek Rd., Big Ben Highway, and Rt. 2.

**2. Please describe goals and expected outcomes of your proposal.**

To provide dependable sewer service for the current PRPSD customers as well as make sewage available to the unserved areas. Also, allow for economic development both on Rt. 2 and Big Ben Highway

**3. Please provide your project timeline**

November 2021 - File Barboursville/Pea Ridge agreement with PSC  
February 28, 2022 - Receive PSC Approval on agreement  
March 31, 2022 - Advertise for bids  
April 15, 2022 - Receive Bids  
June 15, 2022 - Close on project financing  
June 15, 2022 - Award contracts  
July 1, 2022 - Begin Construction  
April 30, 2024 - Complete Construction

**4. Please provide your project's total proposed budget.**

43,326,500

**5. Please list any partners in this proposal, and the partner's role and your relationship with them.**

The District and The Village of Barboursville have entered into a cooperative agreement and a treatment agreement as part of this project

**6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.**

The project is mostly funded so the rest of the funds will be used after the grant award is exhausted

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**Organization Information**

**1. Please provide your organization's mission statement.**

The Board of Commissioners and employees of Pea Ridge Public Service District are dedicated to providing Cabell County with high quality sewer services at reasonable rates with friendly and efficient customer service in order to enhance the quality of life for the county's citizens and business community.

**2. Describe the history of your organization, tell us about your current programs and activities**

The Pea Ridge Public Service District was created by the Cabell County Commission on May 3, 1957 to provide sewer service to the areas between Barboursville and Huntington. The original system was constructed in 1964, and the boundaries were enlarged in 1965. In 1990 the Ohio River PSD was merged into Pea Ridge PSD thus further expanding the District's boundaries to include the Altizer and Rt. 2 areas. In 2001 the District acquired Mason Utilities which provided service to Guyan Estates and in 2002 the District also acquired J. H. Richmond. These two acquisitions added 1000 customers. In 2012 the District's boundaries were further enlarged to include unserved areas not in other utility's boundaries.

The District's two treatment plants were enlarged to meet the needs of the area in 1990 and 1993. In 2006 the District finished a 13 million dollar upgrade that replaced failing components in both plants, took the Guyan Estates pond and the Richmond plant out of service, replaced 18 lift stations, miles of broken and leaking mains, and several undersized force mains. This project also extended service to 400 customers in the Western part of Rt. 2 and Cedar Crest area, adding 10 new lift stations to the system. The District also built an office building as part of this project. A few years later, the District also replaced another major lift Station and built a garage /office building to house the District's 10 field employees, equipment and inventory. In 2015 The District finished a third plant and lift Stations on Rt. 2, Lesage and provided service to the New Alcon plant, the Industrial Park, and approximately 186 residential customers.

The District is also in the process of locating and mapping the entire system using GIS. The District is currently working on it's largest project to date. Plant A is outdated and at capacity, therefore the District is contemplating building a new plant to replace it and increase capacity. Also, the District plans to extend service to Merritts Creek rd. as well as make sewer available to Big Ben highway. Service will also be extended to Rt 2 both North and South of the connector. This will also make it possible for The Village of Barboursville to connect to Pea Ridge PSD. Further the new plant will allow the District to eventually do away with the plant on West Pea Ridge (plan B), which is outdated and a constant source of

problem and reroute the flow to the main plant.

Pea Ridge currently provides service to approximately 5000 customers, operates three treatment plants and 57 lift Stations, and has a staff of 19 employees.

**3. Please describe three significant accomplishments of your organization.**

1. In 2006 the District was able to update it's two treatment plants and replace 18 old lift stations, replace miles of old leaking mains, and build a new office building to replace the old dilapidated office trailer that was inside the main plant. Also, 2 old treatment plants were taken out of service thus cleaning the environment.
2. The District has been able to employ enough staff and acquire much needed equipment to efficiently run this expanding District. From 5 employees and a small truck and 2900 customers, to 19 employees, 5000 customers and the needed equipment to run a District of this size, while keeping rates reasonable.
3. The people the District has hired and trained are some of the best in the industry. We are able to do much of the work in house, such as pumps, equipment repair and maintenance, which has saved the District a tremendous amount of money. Also the knowledge and dedication of our employees have allowed us to provide service in the toughest circumstance such as the age of the plants and inability to get replacement parts.

**4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:**


Stephen Lovejoy - Chairman  
Charles Woolcock - Vice Chairman  
Sam Cutler - Secretary/ Treasurer  
Dina Foster - General Manager  
Bryan Chapman - Field Supervisor

**5. Please list the staff involved with this project and describe their roles and responsibilities:**

Dina B. Foster, General Manager and project administrator

6. Please upload/attach the following financial documents, if applicable:


**Cash flow statement for applicant's most recent fiscal year**

 cashflow.pdf  
Uploaded by Dina Foster on Nov 19, 2021 at 12:00 pm

**Two years of audited financial statements**

 2020 audit.pdf  
Uploaded by Dina Foster on Nov 19, 2021 at 11:51 am

**Current operating budget**

 2022 budget.xls  
Uploaded by Dina Foster on Nov 3, 2021 at 11:41 am

**If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant**

 2019 audit.pdf  
Uploaded by Dina Foster on Nov 19, 2021 at 11:52 am

**7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Cabell County, please list the amount, nature of the project(s) and current status of the funding and project(s).**

No grants

**8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.**

None

## Impact of the COVID-19 Pandemic

**1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.**

The increase in material costs for the project has necessitated this request.

**2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?**

The District will be able to build the proposed project without the need to increase rate or decrease the scope of the project

**3. Are you requesting lost revenue due to COVID-19**

No


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## Supplementary Information

**1. Please enter contact information (name, email, and phone) for at least one third-party reference.**

Appalachian Software, Inc. 304-757-1260

**2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.**

 Uploaded by ... on

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## Attachments

No attachments



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## History

Date	Activity
Nov 2, 2021 at 8:57 am	Dina Foster started a draft of Record ARPA-21-7
Nov 19, 2021 at 12:11 pm	Dina Foster submitted Record ARPA-21-7
Nov 19, 2021 at 12:11 pm	changed the deadline to Nov 20, 2021 on approval step Application Review on Record ARPA-21-7

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## Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Request Letter of Acknowledgement	Issued	Nov 19, 2021 at 12:11 pm	Nov 19, 2021 at 12:11 pm	-	-
 Application Review	Active	Nov 19, 2021 at 12:11 pm	-	-	11/19/2021