



ARPA-21-6

ARP Application - Cabell County

Status: Active

Date Created: Nov 17, 2021

Applicant

Bonnie Osburn
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Apt, suite, floor, etc.
Culloden, WV 25510
3046104928

Internal Section

Decision

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Award Amount

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Additional Comments

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Certification

**PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US
TREASURY GUIDELINES REGARDING THE ELIGIBLE
USES OF AMERICAN RESCUE PLAN STATE AND
LOCAL RECOVERY FUNDS**

Digital Signature

Bonnie Osburn
11/10/2021

Click here for more information
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

Contact Information

Organization Name

Culloden Public Service District

Address

100 Spanish Oak Dr.--PO Box 405, Culloden, WV 25510

Website (if applicable)

none

Phone Number

3047-743-6349

Email Address

Project Summary

Please provide a narrative overview or summary of your proposal, including but not limited to the following:

1. Brief description of the proposal

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and request funding for I & I, Cloverleaf Sub-Division Extension Projects and equipment in Attachment C

2. Purpose and key anticipated outcomes

see attachment C

3. Individuals or communities served

see attachment C

4. How the COVID-19 pandemic has necessitated this request

see attachment C

5. Amount of funding requested

2,737,787.95

6. Amount of any bids or cost estimates received to date, if applicable

0

7a. Amount of matching funds raised or committed by your organization

0

7b. Source of matching funds raised or committed by your organization

n/a

8. How ARP funds, if awarded, will be used

see attachment C

9. How long it will take you to complete the project if awarded funding

see attachment C

Proposal Details

1. Please describe the problem or need which your project seeks to address

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

2. Please describe goals and expected outcomes of your proposal.

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

3. Please provide your project timeline

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

4. Please provide your project's total proposed budget.

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

Please refer to the Virginia Avenue Sewer Replacement and Lift Station Relocation Project Supplemental Information and other funding request in Attachment C

Organization Information

1. Please provide your organization's mission statement.

The PSD does not have an official mission statement. However, it is the PSD's goal to provide reliable sanitary sewer services to protect the health and safety of its customers, the public, and local environment in accordance with applicable Local, State, and Federal permit requirements.

2. Describe the history of your organization, tell us about your current programs and activities

Culloden PSD was created and approved by the Cabell County Commission on October 13, 1955. The District located in the Eastern part of Cabell County serving approximately 1225 customers and serving approximately 64 customers in the Western part of Putnam County. Current programs/projects is replacement of sewer lines located on Virginia Avenue and installing a new lift station.

3. Please describe three significant accomplishments of your organization.

1. Connected to the Regional Plant with Salt Rock PSD and the City of Milton
2. The PSD has been providing sanitary sewer service for over 50 years.
3. The PSD currently provides sanitary sewer service to approximately 1289 customers in Cabell and Putnam Counties.

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Mike Kirtner, Chairman
Steve Lawrence, Secretary
Danny Cantrell, Treasurer
Bonnie Osburn, Office Manager
Nathan Johnson, Chief Operator

5. Please list the staff involved with this project and describe their roles and responsibilities:


The Board meets the third Wednesday of each month. Their responsibilities is to approve any changes and draws for the project.

The Office Manager is responsible for day to day operations at the PSD office and is the primary point of contact with the PSD Board.


The Chief Operator is responsible for operating and maintaining the PSD's sewage collection system.

6. Please upload/attach the following financial documents, if applicable:


Cash flow statement for applicant's most recent fiscal year

 Uploaded by ... on

Two years of audited financial statements

 Culloden PSD's Audits.docx
Uploaded by Bonnie Osburn on Nov 17, 2021 at 2:03 pm

Current operating budget

 Uploaded by ... on

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

 Uploaded by ... on

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Cabell County, please list the amount, nature of the project(s) and current status of the funding and project(s).

The PSD's Virginia Avenue Sewer Replacement and Lift Station Relocation Project is funded as follows: WVDEP Clean Water State Revolving Fund loan (2020): \$1,712,148
WV Infrastructure Jobs Development Council Grant (2020): \$750,000
WVDOH Utility Relocation Grant (2020): \$606,500 (to be used for utility relocations related to proposed Culloden Interchange only).

Note: The above numbers include funding for total project costs (constructions, design, administration, legal, etc.).

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.

Putnam County Commission

Impact of the COVID-19 Pandemic

1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.

Ongoing Covid-19 related supply chain issues have significantly increased the cost of equipment, materials, and services needed by the PSD to operate and maintain its sewage collection system. These higher costs place further stress on the PSD's already limited budget. The PSD's potential income is limited by customer usage and sewer rates approved by the WV Public Service Commission. Additional funding can be difficult to obtain and must come in the form of loans or grants. The PSD does not currently have the funds required to complete the sewer replacement project and pay the Contractor the amount negotiated to resolve the claim for the US-60 bore crossing.

2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?

N/A

3. Are you requesting lost revenue due to COVID-19

Yes

If yes, please explain

The requested funding would aid the PSD in recovery from the Covid-19 pandemic by allowing the PSD to close out their current project and avoid a lawsuit. This will help mitigate the financial stress on the PSD and allow it to continue operation and maintenance of its sewage collection system.

Upload supporting documentation for revenue loss



Uploaded by ... on

Supplementary Information

1. Please enter contact information (name, email, and phone) for at least one third-party reference.

Bonnie Osburn, osburn.b@hotmail.com, 304-743-6349

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.

Uploaded by ... on



Attachments

No attachments

History

| Date | Activity |
|-------------------------|--|
| Nov 10, 2021 at 1:06 pm | Bonnie Osburn started a draft of Record ARPA-21-6 |
| Nov 17, 2021 at 2:04 pm | Bonnie Osburn submitted Record ARPA-21-6 |
| Nov 17, 2021 at 2:04 pm | changed the deadline to Nov 18, 2021 on approval step Application Review on Record ARPA-21-6 |

Timeline

| Label | Status | Activated | Completed | Assignee | Due Date |
|---|--------|-------------------------|-------------------------|----------|------------|
|  Request Letter of Acknowledgement | Issued | Nov 17, 2021 at 2:04 pm | Nov 17, 2021 at 2:04 pm | - | - |
|  Application Review | Active | Nov 17, 2021 at 2:04 pm | - | - | 11/17/2021 |